SELF STUDY REPORT [S.S.R]

For
Cycle 2, Re-accreditation 2015

Submitted to:

NATIONAL ASSESSMENT & ACCREDITATION COUNCIL (NAAC)

P.O.Box. No.1075, Nagarbhavi, Bangalore – 560010 India

Submitted by:

Dr. Ajaykumar Mohabansi
Principal

TULSI BAHUUDESHIYA SHIKSHAN SANSTHA, TUMSAR'S

ARTS AND COMMERCE DEGREE COLLEGE

Petrol Pump, Jawaharnagar-441906 (Bhandara) M.S
(Affiliated to R.T.M Nagpur University)
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Contents of Self Study Report	Page No.	Page No.
Part – I Profile of the Affiliated / Constituent College		
Part – II Criterion wise Inputs		
Part – III Evaluative Reports of the Departments		
Part – IV Best Practice by the Institution		
Part – V Post Accreditation Initiatives		
Part – VI Declaration by the Head of the Institution		
Annexure I UGC 2f & 12b Certificate		
Annexure II NAAC Accredition Certificate		

SECTION B: PREPARATION OF SELF-STUDY REPORT

1. Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	**Arts and Commerce Degree College**	
Address :	**Petrol Pump, Jawaharnagar, N.H.- 6, Dist. Bhandara (M.S)**	
City :	**Pin : 441906**	**State : Maharashtra**
Website :	**www.accjbhandara.org**	

2. For Communication:

Designation	Name	Mobile	Fax	Email
Principal	**Dr. A.S. Mohabansi**	**9422834230**		**accjbhandara@ rediffmail.com**
Steering Committee Co-ordinator	**Dr. A.P.Wanjari**	**9423413678**		**accjbhandara@ gmail.com**

3. Status of the Institution:

Affiliated College : **Affiliated College**

~~Constituent College~~

~~Any other (specify)~~

4. Type of Institution:
    a. By Gender
        i. ~~For Men~~
        ii. ~~For Women~~
        iii. **Co-education**
    b. By Shift
        i. **Regular** : Regular
        ii. ~~Day~~
        iii. ~~Evening~~

5. It is a recognized minority institution?

    ~~Yes~~

    No

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. Sources of funding:
~~Government~~
Grant-in-aid
~~Self financing~~
~~Any other~~

7. a. Date of establishment of the college: **19/04/1998** (dd/mm/yyyy)
   b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

   RTM Nagpur University, Nagpur

   c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	**24-01-2008**	
ii. 12 (B)	**24-01-2008**	

   (Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)
   ANNEXURE - 1

   d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

   (Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes [•]   No [No]

If yes, has the College applied for availing the autonomous status?

Yes [ ]   No [•]

9. Is the college recognized

a.   by UGC as a College with Potential for Excellence (CPE)?

Yes [ ]   No [•]

If yes, date of recognition: …………………… (dd/mm/yyyy)

b.   for its performance by any other governmental agency?

Yes [•]   No [ ]

If yes, Name of the agency **NAAC** and

Date of recognition: **23/03/2010** (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	
Campus area in sq. mts.	**2.4 Acres/9712 sq.mts**
Built up area in sq. mts.	**7000 Sq. ft. Old Building** **7500 Sq. ft New Building** **560 Sq. ft Canteen & Store** **46000 Sq. ft Playground** **720 Sq.ft Parking Shed** **2500 Sq.ft Garden**

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

-   Auditorium/seminar complex with infrastructural facilities

-   Sports facilities

    *   play ground   : **YES**

    *   swimming pool   : **NO**

    *   gymnasium   : **YES**

  -   Hostel

*   Boys' hostel   : **NO**

i.   Number of hostels

ii.   Number of inmates

iii.   Facilities (mention available facilities)

*   Girls' hostel   : **YES**

i.   Number of hostels   : **01**

ii.   Number of inmates   : **40**

iii.   Facilities (mention available facilities)

*   Working women's hostel   : **NO**

i.   Number of inmates

ii.   Facilities (mention available facilities)

-   Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)

-   Cafeteria   : **YES**

-   Health centre   : **NO**

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance…….

Health centre staff –

  Qualified doctor   Full time ☐ Part-time ☐

  Qualified Nurse   Full time ☐ Part-time ☐

- Facilities like banking, post office, book shops   : **NO**

- Transport facilities to cater to the needs of students and staff   : **NO**

- Animal house   : **NO**

- Biological waste disposal   : **YES**

- Generator or other facility for management/regulation of electricity and voltage

                                                                                                              : **YES**
- Solid waste management facility   : **YES**

- Waste water management   : **YES**

- Water harvesting   : **NO**

12.   Details of programmes offered by the college (Give data for current academic year)

SI. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
	Under-Graduate	**B.A, B.Com, B.B.A**	**3 Years**	**HSC**	**Marathi Mar/Eng English**		
	Post-Graduate	**M.A-Eco M.A-Pol.Sc**	**2 Years**	**Any Graduate**	**Marathi**		
	Integrated Programmes PG						
	Ph.D.						
	M.Phil.						
	Ph.D						
	Certificate courses						
	UG Diploma						
	PG Diploma						
	Any Other (specify and provide details)						

13. Does the college offer self-financed Programmes?

Yes $\boxed{*}$ No $\boxed{}$

If yes, how many? $\boxed{\qquad 03 \qquad}$

14. New programmes introduced in the college during the last five years if any?

Yes		No	●	Number	

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes
like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science				
Arts	History	UG	--	--
	Geography	UG	--	--
	Sociology	UG	--	--
	Economics	UG	PG	--
	Political Science	UG	PG	--
	Home Economics	UG	--	--
Commerce	Commerce	UG	--	--
Any Other (Specify)	Management	UG	--	--

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com…)

a. annual system $\boxed{\quad 03 \quad}$

b. semester system $\boxed{\quad 02 \quad}$

c. trimester $\boxed{}$

system

17. Number of Programmes with

    a.   Choice Based Credit System | 0 |

    b.   Inter/Multidisciplinary Approach | 0 |

    c.   Any other (specify and provide details) | 0 |

18. Does the college offer UG and/or PG programmes in Teacher Education?

    Yes [ ]   No [ ]•

    If yes,

    a.   Year of Introduction of the programme(s)………………… (dd/mm/yyyy)
         and number of batches that completed the   [   ]
         programme b.   NCTE recognition details (if
         applicable)

         Notification No.:
         …………………………………… Date:
         …………………………. (dd/mm/yyyy)
         Validity:………………………….

    c.   Is the institution opting for assessment and accreditation of Teacher Education
         Programme

         separately? Yes No   [   ]

19. Does the college offer UG or PG programme in Physical Education?

    Yes [ ]   No [ ]•

    If yes,

    a.   Year of Introduction of the programme(s)……………….. (dd/mm/yyyy)
         and number of batches that completed the   [   ]
         programme b.   NCTE recognition details (if

applicable)

Notification No.:

……………………………………… Date:

………………………………. (dd/mm/yyyy)

Validity:……………………

c. Is the institution opting for assessment and accreditation of Physical Education Programme

separately? Yes No [   ]

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Govt. *Recruited*			01	00	12	05	10	00	00	00
Yet to recruit			00	00	01	00	00	00	00	00
Sanctioned by the Management/ society or other authorized bodies *Recruited*			00	00	09	00	01	00	00	00
Yet to recruit			00	00	00	00	00	00	00	00

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest	Professor	Associate Professor	Assistant Professor	

qualification	Male	Female	Male	Female	Male	Female	Total
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.			01	00	06	04	11
M.Phil.			00	00	05	01	06
PG							
Temporary teachers							
Ph.D.					01	02	03
M.Phil.							
PG							
Part-time teachers							
Ph.D.							
M.Phil.					02	01	03
PG					07	07	14

22. Number of Visiting Faculty /Guest Faculty engaged with the College.   0

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2010-11		2011-12		2012-13		2013-14	
	Male	Femal	Male	Female	Male	Femal	Male	Female
SC	98	137	81	127	72	107	72	89
ST	07	06	12	06	15	10	14	07
OBC	180	235	214	232	238	255	231	248
General	14	06	12	02	11	04	31	10
Others	37	30	49	35	55	41	41	41

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	973	73	00	00	1046

Students from other states of India	00	00	00	00	00
NRI students	00	00	00	00	00
Foreign students	00	00	00	00	00
Total					

25. Dropout rate in UG and PG (average of the last two

batches) UG 48.76% PG 75.84 %

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component Rs. 24972/-

(b) excluding the salary component Rs. 6945/-

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes ● No

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes ● No

b) Name of the University which has granted such registration.

Yashwantrao Chavan Maharashtra Open University, Nashik

c) Number of programmes offered 02

d) Programmes carry the recognition of the Distance Education Council.

Yes No ●

28. Provide Teacher-student ratio for each of the programme/course offered
B.A : 21:499

B.Com   :   05:215
B.B.A   :   03:23
M.A (Political Science)   :   03:39
M.A (Economics)   :   03:17

29. Is the college applying for

Accreditation :Cycle 1 ☐   Cycle 2 ☒   Cycle 3 ☐   Cycle 4 ☐

Re-Assessment: ☐

(Cycle 1refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle1: 23/03/2010 (dd/mm/yyyy) Accreditation Result : **'C' Grade**

Cycle2: ……………… (dd/mm/yyyy) Accreditation Outcome/Result……......

Cycle3: ……………… (dd/mm/yyyy) Accreditation Outcome/Result……......

* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.
ANNEXURE - 2

31. Number of working days during the last academic year.

234 days

32. Number of teaching days during the last academic year
(Teaching days means days on which lectures were engaged excluding the examination days)

180 days

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC …15/12/2009… (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC

AQAR (i)   06/10/2012   (dd/mm/yyyy)

AQAR (ii)   22/09/2012   (dd/mm/yyyy)

AQAR (iii) 28/10/2013 (dd/mm/yyyy)

AQAR (iv) 28/02/2015   (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive nformation)

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Design and Development

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

VISION:

To impart the secular education to students in general and to the underprivileged section of the society in particular.

MISSION & OBJECTIVES:

►To help and encourage students to face global challenges through development of their overall personality by co-curricular and extra-curricular activities like sports, cultural activities, dramatics etc.

►To inculcate discipline a sense of responsibility, regularity and punctuality so as to make them responsible citizens.

►To create a feeling of unity and promote communal harmony among students.

►To create a sense of belonging towards their alma mater so that they can contribute their mite to its development and progress through an ongoing process of mutual interaction.

►To utilize human and natural resources along with the infrastructural facilities of the institution for the overall well being of the students and for the social development of the local/neighboring community.

The Vision, Mission and Objectives are made known to Students, Teachers, Staff and other stakeholders through following means

- College Website
- College Prospectus

- Display Boards

- During Admission Process

- Communicated Annual Function

In this way the Vision, Mission & Objectives of the institute are communicated to all.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

Since our College being affiliated to R.T.M Nagpur University it has to abide by the curriculum designed by the parent University. On the other hand for deployment of curriculum, the different departments plan and implement the curricula by dividing it into two major modules - pre and post Diwali vacation. The curricula contained in the modules are made effective through rigorous and interactive classroom teaching following a well –distributed Time-Table which is centrally designed.

The College prospectus, academic calendar offer the idea about the delivery and coverage of the curriculum. These documents are reviewed and renewed every year by the teachers associated.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

Procedural Support:

- Departmental and Staff meetings are regularly conducted to discuss and plan academic and other related activities to be taken up during the academic year.

- Semester-wise plans are prepared to facilitate the implementation of the curriculum.

Practical Support:

- The College allocates funds for the purchase of books, materials, equipments etc

- Teachers have an easy access to the library of the college for knowledge upgradation. The college has subscribed to various journals and books related to different subjects.

- Our institution organizes training programmes for the faculty in the use of Computers, internet, audio-visual aids and multimedia for effectively translating the curriculum and improving teaching practice.

- E-learning through ICT is made available in the library, laboratories and class rooms.

- English Language Lab has been setup as a measure towards improving teaching & learning process.

- Guest Lectures by Experts are arranged every now and then.

- Deputation of faculty to attend Orientation/ Refresher Course, Seminars and workshops.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory Agency.

- Orientation sessions at departmental level are arranged for newly-appointed teachers to handle proper planning and implementation of curriculum.

- Teaching Staff is trained to use ICT Tools such as LCD , OHP, Slide Projector, Xerox Machines, TV, Smart Boards, Copy Boards, Multimedia Literature for effective curriculum delivery and transaction on the curriculum.

- As a special initiative use of Voice Amplifiers is made by the Staff while teaching to ensure full attention of students in the Classroom.

- In order to meet the demands of curriculum of computer & IT related Subjects our Institution has 2 well equipped I.T labs having 10 & 30 computers in LAN respectively.

- A Hugh database of E-Books is made available to all the Faculty and Students.

- The college has made it mandatory for each and every faculty to use Projectors and Audio-Visual Aids in Class Rooms.

- Besides text books, college procure reference books, journals and subject related learning materials to update learning resources for teachers and students.

- Field trips/Study Tours are arranged as per necessity of the Curriculum.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

Our Institution invite feedback from beneficiaries during Campus Placement drives. The suggestions thus obtained are discussed in detail by the College council with the help of expert in concerned area including retired teachers and the decisions arrived are properly communicated to the faculty and authorities concerned for effecting the desired change if any.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

In a recent past a workshop on reconstruction of Syllabus of Sociology for M.A 4th Semester and B.A 2nd year was conducted during session 2014_15 at the Institute in collaboration with Board of Studies (Sociology) and Post Graduate Teaching Department in Sociology. The college formally as well as informally obtains feedback on curriculum from staff members, students, alumni, parents, employers / industries, academic peers and community by conducting meetings, college functions, seminars, workshops, discourses etc. which is analyzed by the College Council. Finally these informal suggestions are provide to Concerned Authorities during University meets, Faculty Improvement Programs etc.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

As our institution is an independent unit affiliated to R.T.M Nagpur University, it is not authorized to formally contribute in curriculum design and development. However informal suggestions are provide in University meets, Faculty meets etc.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

Formal feedbacks are taken from students of each Course for every subject which serves as the ultimate measure to analyze and ensure that the stated objectives of curriculum are achieved in the course of implementation. Also oral feedbacks, suggestion and complaints received from students which serves the purpose.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate / diploma / skill development courses etc., offered by the institution.

As one of the objective of our Institution is "To help and encourage students to face global challenges through development of their overall personality by co-curricular and extra-curricular". Hence to achieve this Our Institute offers

- Foundation and Certificate course in Human Rights Education

- Career Oriented Course in Nursery Teacher Training

- Career Oriented Course in Economics for Self Help Groups

- Career Oriented Course in Computer Literacy

- Career Oriented Course in Library Management

- Career Oriented Course in Office Automation & Accounting Tally

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

Not Applicable. There is no provision for dual degree under the regulations of R.T.M Nagpur University.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

Range of Core / Elective options offered by the University and those opted by the college

	Offered by University	Opted by College
Bachelor of Arts		
Compulsory Language	Marathi/Hindi	Marathi/Hindi
Core Subjects	Compulsory English	Compulsory English
Other Compulsory Language	Supply. English/Urdu/Persian/ Arabic/Sanskrit/Pali & Prakriti/ Telgu/Bengali/Gujrathi/French/ German/Russian	Supply.English
Elective Subjects	Philosophy/IndianMusic/Tabla/ GandhianThought/AmbedkarThought /FunctionalHindi/FunctionalEnglish/ History/Comm.English/Geography/ HomeEconomics//Psychology/ Economics/Eng.Literature/Sociology/ PublicAdmn/Pol.Sci/Buddhist Studies/ FashionDesigning	History Geography Economics Political Science Sociology Home Economics English Literature
Mordern Literatures	Mar/Hin/Urdu/Bengali/Telgu/ Gujrathi/French/German/Russian	Marathi/Hindi
Classical Literatures	Sanskrit/Pali/Persian/Arabic	----
Bachelor of Business Administration		
Core Subjects	1st yr - Principles of Management	POM
	1st yr - English and Business Comm.	E&BC
	1st yr - Business Economics	BE
	1st yr - Found. course in Org. Behaviour	FCOB
	1st yr - Financial & Cost Accounting	FCA
	1st yr - Comp. Applications for Business	CAB
	1st yr - Business Organization & Systems	BOS
	2nd yr – Principles Of Marketing Mgm	PMM
	2nd yr – Human Resource Mgm	HRM
	2nd yr – Mgm Accounting & Fin. Mgm	MAFM

	2nd yr – Business & Industrial Laws	BIL
	2nd yr – Stastical Methods for Business	SMB
	2nd yr – Research Methodology	RM
	2nd yr – Environmental Management	EM
	3rd yr – Entrepreneurship Development	ED
	3rd yr – Production & Operation Mgm	POM
	3rd yr – Office Mgm	OM
	3rd yr – Business Ethics	BE
Elective Subject in 3rd yr only	Financial Mgm Marketing Mgm Human Resource Mgm Family Business Mgm	Financial Mgm Marketing Mgm
	M.A - Economics	
Core Subject	Sem.I - Micro Economic Analysis – I Sem.I - Macro Economic Analysis – I Sem.II - Micro Economic Analysis – II Sem.II - Macro Economic Analysis – II Sem III -Eco. of Growth & Dev. I Sem III –International Trade & Fin. I Sem III –Research Methodology I Sem IV -Eco. of Growth & Dev. II Sem IV –International Trade & Fin. II Sem IV –Research Methodology II	
Elective I	Sem.I – Statistics of Economics Sem.I – Agriculture Economics Sem.I – Regional Economics Sem.I – Economics of Education & Health Sem.II – Statistics of Economics Sem.II – Poverty & Income Distribution	

	Sem.II – Industrial Economics	
	Sem.II – Welfare Economics	
	Sem III –Fin. Institutions & Market I	
	Sem III –Labour Economics	
	Sem III –Structure of Indian Economy	
	Sem III –Human Development	
	Sem III –Entrepreneurship Devlopment	
	Sem III –Indian Economic Policy I	
	Sem III –Mathematical Economics I	
	Sem IV - Fin. Institutions & Market II	
	Sem IV – Economic of Marketing	
	Sem IV – Rural Development	
	Sem IV – Mathematical Economics II	
	Sem IV – Comp. Appln in Eco. Analysis	
	Sem IV – Indian Economic Policy II	
	Sem IV – Eco. of Insurance	
Elective II	Sem.I – Econometrics	
	Sem.I – Public Economics	
	Sem.I – Economics of Infrastructure	
	Sem.I – History of Economics Though	
	Sem.II – Econometrics	
	Sem.II –Modern Indian Economic Thinker	
	Sem.II –Environmental Economics	
	Sem.II – Rural Economy & Social Change	
M.A – Political Science		

☛**Choice Based Credit System and range of subject options**

R.T.M Nagpur University does not have the Provision

☛**Courses offered in modular form**

R.T.M Nagpur University does not have the Provision

☛**Credit transfer and accumulation facility**

R.T.M Nagpur University does not have the Provision

☛**Lateral and vertical mobility within & across programmes & courses**

R.T.M Nagpur University provides facilities only for vertical mobility within the programmes and no lateral mobility across programmes.

However Our College has linkage with Yashwantrao Chavan Maharashtra Open University (YCMOU), Nashik for B.A and B.Com Degree course. This study centre ensures Lateral mobility through YCMOU, Nashik.

☛**Enrichment courses**

As an enrichment program Remedial Coaching is conducted for subjects like English, Economics, Financial Accounts & Information Technology.

Also Certificate & Diploma Course in Human Rights Education are conducted every year as an enrichment program.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

NO

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

Yes, our College Offers Career Oriented Courses relevant to regional and global employment markets. The details are tabulated as below:

Name of Course	Session	Beneficiary		Total Passed
		Male	Female	
1.Nursery Teacher Training	2010-2011	00	15	12/15
	2011-2012	00	55	39/55
	2012-2013	00	51	42/51
	2013-2014	00	36	27/36
	2014-2015	00	24	24/24
	Total no. of beneficiaries			
2.Economics for Self Help Groups	2010-2011	15	4	17/19
	2011-2012	13	12	24/25
	2012-2013	09	15	24/24
	2013-2014	16	12	26/28
	2014-2015	08	11	18/19
	Total no. of beneficiaries			
3. Computer Literacy	2011-2012	23	09	32/32
	2012-2013	15	18	30/33
	2013-2014	05	17	22/22
	2014-2015	18	16	33/34
	Total no. of beneficiaries			
4. Library Management	2011-2012	08	12	19/20

	2012-2013	13	11	23/24
	2013-2014	15	08	21/23
	2014-2015	11	15	24/26
	Total no. of beneficiaries			
5. Office Automation & Computerized Accounting	2011-2012	18	15	33/33
	2012-2013	20	19	28/39
	2013-2014	11	13	24/24
	2014-2015	19	17	34/36
	Total no. of beneficiaries			

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

No, R.T.M Nagpur University does not provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The academic program and Institution's goals are integrated at an optimum level. There are instances which depicts the efforts made by the Institution which ensure the integration of academic programmes with Institutional goals and objectives. Few are listed below

► Our Institution offers Certificate & Diploma course in Human Rights Education which justify our Vision/Goal of Imparting Secular Education to students in general and to the underprivileged section of the society in particular.

► Various Academic programmes involve Field Visits, Project Preparation, Viva-Voice, Dissertation, Surveys which justify our mission/objectives of encouraging students to face global challenges through development of their personality by co-curricular and extracurricular activities.

► Through National Service Scheme (NSS) the institutional objective of creating a feeling of unity and communal harmony among students is achieved.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

Our Institution has made substantial efforts for enriching and organizing the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market. Few are listed below

► Use of innovative ICT tools during curriculum coverage such as Voice Amplifiers (by Teachers during lecture), Visualizer (for Projecting text books, charts & maps on screen), Smart Boards (during seminar/guest lecture).

► Availability of huge database of E-Books on relevant subjects for study, research and analysis.

► Guest Lectures, Seminars etc by Field Experts & Eminent Speakers for enriching curriculum.

► Compulsory Workshops on Personality Development and Interview Techniques to let students cope up with dynamic employment market.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The efforts made by the Institution to integrate the above mentioned cross cutting issues into the curriculum are as follows:

► Gender: Gender related issues are covered in the subject of sociology. However as an effort by the Institution, rallies and stage shows are organized during NSS Camps in the nearby villages and Community. Also this topic is highlighted often through Intra College Debate competition.

► Climate Change & Environmental Education: These issues are covered by means of introduction of Compulsory Subject for all students of 2nd year undergraduate education. Special efforts are made for creating awareness about Climate Change & Environmental Education during NSS camps organized by the Institutions at various villages. During these camps awareness about importance of plantation, water conservation, cleanliness etc are created among the students and the community members.

► Human Rights: The issue of Human Rights is integrated into the curriculum by introduction of Certificate Course in Human Rights Education. This course is available to all the students of the Institution. Also as a special effort 1 Day Human Rights Awareness Camp was organized for 5 consecutive years in nearby villages.

► ICT: ICT has been thoroughly integrated and introduced in the curriculum by our Institution. Every now and then latest & innovative ICT tools such as Voice Amplifiers, LED Projectors,

LCD Television, Smart Boards, Copy Boards, Document Camera, Visualizers, Slide Projectors, Over Head Projectors are used during curriculum coverage. Also Career Oriented program of Computer Literacy for B.A and Office Automation & Accounting Tally for B.Com is being conducted from last four years.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

► Moral and Ethical Values:

For serving the purpose Certificate & Diploma program in Human Rights Education are carried out every year. Essay Writing and Quiz competitions on Gandhian and Amdebkar thoughts are often carried out to raise the moral and ethical values.

► Employable and Life Skills:

For serving the purpose Career Oriented Course of Computer Literacy and Office Automation & Accounting Tally is carried out. Also every year a Compulsory Workshop for students on Self Employment is conducted by the College to raise the employability skills of students. To make women from rural area adept in Life Skills a subject of Home Economics especially for girls is available in the Institution

► Better Career Options:

For serving the purpose Career Oriented Course of Nursery Teacher Training and Library Management is carried Out.

► Community Orientation:

For serving the Purpose Career Oriented Course of Economics for Self Help Groups is carried out. Also few Socio-Economic surveys are carried out under the curriculum of M.A –Economics which lead to better community Orientation among students.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

All students of the college are required to fill up Teacher Evaluation Form which provide basis for feedback for the particular subject and teacher. These feedbacks are duly taken cognizance of and a feedback analysis report is prepared. According to this report every teacher is made aware of his/her shortfalls. The teaching staff then prepares a lesson plan with stress on overcoming these shortfalls and also on acquisition of the skills and competencies.

Also based on the flexibility and priority feedbacks received from various stakeholders are analyzed. These feedbacks are then communicated to the affiliating University in University meets, via student representatives, principal/teachers meet, letters from management and principals to University, news item, annual reports and letter to editors.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The IQAC, Principal and HODs monitor the quality of the enrichment programmes through regular monitoring. Special committees are formed with distribution of tasks for the efficient execution of the same. Each programme is evaluated and monitored through feedback obtained from faculty and students. Corrective measures are adopted for its further improvement.

Also our Institution monitors and evaluates the quality of its enrichment programmes through constitution of various committees like Academic Council, Grievance Redressal Cell, and Library Advisory Committee for improvement in the teaching method, completion of the course and various development initiatives to be taken. These suggestions/deliberations are forwarded to the head of the institution for needful action.

1.4 Feedback System

1.4.1 What is the contributions of the institution in the design and development of the curriculum prepared by the University?

The curriculum is designed and developed by the R.T.M Nagpur University and being a University affiliated Institute it has to follow the University curriculum.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on

Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

► **Students: -** Feedback on curriculum from students is obtained through various formal as well as informal ways. Informal ways includes oral feedback, complaints etc and formal ways includes written application/suggestions, via student's forum or suggestion box.

►**Alumni:-** Feedback from alumni is obtained at departmental level.

►**Parents:-** Letter to institution, Parents and community meet, letters to editors, reports/articles in daily newspapers, Oral feedback from parents, guardians and stakeholders at departmental level.

►**Employer/Industry, Academic peers and community: -** Through reports/articles in daily newspapers.

These feedbacks are communicated to the affiliating University in University meets, via student representatives, principal/teachers meet, letters from management and principals to University, news item, annual reports and letter to editors.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

Any other relevant information regarding curricular aspects which the college would like to include.

New Course introduced during 2010-2011

Certificate Course in Nursery Teacher Training

Certificate Course in Economics for Self Help Groups

New Course introduced during 2011-12

Certificate Course in Computer Literacy

Certificate Course in Office Automation & Accounting Tally

Certificate Course in Library Management

The rational behind introducing these courses is to make the students of our institution career and market-oriented, to provide skills that have utility for job, self-employment and empowerment of the students.

Criterion – II: Teaching – Learning and Evaluation

2.1 Admission Process and Student Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

The institution ensures publicity to the admission process through following means:-

a) **Prospectus:** The College Prospectus is published every year which provides the entire academic, administrative and financial details related to admission process. It is made available to students at minimal charges of Rs. 10 at Institute's administrative office.

b) **Institutional Website:** The institution is having its personal informative website addressed as www.accjbhandara.org . Every year admission notifications are hosted on this website and students can download the admission form free of cost from the website. This website also provides details about the courses offered, eligibility, process of admission, faculty details and academic as well as support facilities.

c) **Advertisement in Regional/National newspapers:** Admission notifications are published in leading National and Regional daily newspapers such as Indian Express, Hitwada and Loksatta, Lokmat, Deshonnati respectively.

d) **Distribution of Pamphlet:** Distribution of Pamphlet along with local newspapers is the most effective mean for achieving wide publicity to the

admission process in rural area like our's. These pamphlets are also posted on the notice boards of the local and neighboring high schools and Junior Colleges, private coaching classes etc.

e) **Advertising through local cable network:** This is informal but one of the most efficient way to achieve wide publicity to the admission process.

In addition to this, the faculty members of the college personally visit various junior colleges of the neighboring areas to counsel students and motivate them to join our college.

However as far as the matter of transparency in admission process is concerned, our Institution follows the procedure of spot admission i.e. admission on first come first serve basis due to which transparency is completely ensured in admission process.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

► As our institution is established in an educationally backward area where 90% of the students come from disadvantaged community and rural areas, the priority to admission is given on first come first serve basis for eligible candidates i.e. those who have cleared the qualifying exam.

► Also the reservation policy as per the order of Government of Maharashtra is practiced. However the cutoff percentage for admission at the entry level is of minimum 35%.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

The minimum marks, for admission at entry level is 35% which is minimum passing percentage. As the mission of the institution is "To impart the secular education to students in general and to the underprivileged section of the society in particular" and as it is established in an educationally backward area, it is naturally ensured that the students from disadvantaged community are given access to the institution.

We lend them a helping hand to shape their life through our college. The same policy is followed by all the colleges in our village as well as the district.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

No, there is no such mechanism in the Institution. Free access to all eligible candidates is provided as per the requirement of the region. To achieve the mission of the Institution choosing only the most meritorious ones will not be a wise practice for these educationally and economically backward students. On the contrary we believe that choosing the creamy layer of academic society and developing them is nothing but discrimination. Moreover, the college has the capacity to give admission to more students than that are currently admitted.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion
SC/ST
OBC
Women
Differently abled

Economically weaker sections
Minority community
Any other

a) **Students from SC/ST/OBC community:** As the mission of the institution is "To impart the secular education to students in general and to the underprivileged section of the society in particular.", and since it is established in an educationally backward area, it is naturally ensured that the students from disadvantaged community are given access to the institution.

Also the institute follows the reservation policy for disadvantaged community as per Government of Maharashtra notification.

b) **Women:** As per latest notification of Government of Maharashtra 3% reservation has to be provided for women and it is strictly followed by the institution. Since our institution is a co-education institution equal opportunity is ensured for women students.

c) **Differently-abled:** The reservation policy as per the order of Government of Maharashtra is followed.

d) **Economically-weaker sections:** The reservation policy as per the order of Government of Maharashtra for students belonging to economically weaker section of the society is followed.

e) **Minority Community & Sports personnel:** As per government regulations.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Program	Number of Application				Number of Admissions				Demand Ratio
	11-12	12-13	13-14	14-15	11-12	12-13	13-14	14-15	
B.A	565	589	550	678	531	551	499	639	
B.Com	182	243	225	315	175	220	215	294	
B.B.A	40	26	32	48	38	20	23	40	
M.A(Eco)	36	38	55	62	30	25	39	54	
M.A(Pol)	18	22	28	25	07	07	17	19	

The increase and decrease in student strength in various subjects & faculties are because of change in the trend, scope and importance of subject. One of the major factor is the commencement of new college in adjacent locality. The college can suffice the admission demand of all the students to the various programmes run by the college.

Also to improve the strength of the students in specific course institute has taken the following steps

● Individual Counseling to students during admission process

● Fees concession

● Payment of fees in installments

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently- abled students and ensure adherence to government policies in this regard?

For differentially – abled students we have made the access into the building quite easy without steps with the help of Ramps. Also doorsteps are avoided in all areas

including the Classroom, Principal Chamber, Administrative Office, toilets etc. This is done in accordance with the instructions of the government. Peons are given strict instructions to help the physically challenged to reach the classrooms easily and later to assist them to leave the classrooms.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

The institution assesses the students' needs in terms of knowledge and skills before the commencement of the programme by taking the following measures:

● The admission committee conducts talks/discussions with students regarding their aptitude/interest and suggests them subjects to opt for keeping their interest in view.

● The admission committee also refer students to subject experts for comprehensive advice as and when required.

● An orientation program is conducted on each subject before the commencement of teaching program which helps in teacher's understanding of the knowledge base and skills of the students.

● Most of the students who seek admission in B.A and B.Com are from disadvantaged group with rural background and are generally found weak in some subjects especially in English language. To overcome their weakness in such subjects remedial coaching classes are conducted wherein they are taught how to acquire command over these subjects.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

Following are the strategies adopted by the Institution to bridge the knowledge gap of the enrolled student to enable them to cope with the programme od their choice:

- Remedial help is given to slow learners.
- Monitoring of student's progress is done through the Mentoring system.
- On departmental basis, a general aptitude test is conducted before the commencement of teaching program based on general knowledge, reasoning and skills which provides a basis for monitoring the future progress of the students.
- Most of the students who seek admission in B.A and B.Com are generally found weak in some subjects especially in English language. To overcome their weakness in such subjects remedial coaching classes are conducted wherein they are taught how to acquire command over these subjects.

    In such manner the knowledge gap of the incoming students are bridged.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The college sensitizes its staff and students on issues such as gender, inclusion, environment etc. by taking the following measures:

- The college organizes seminars and workshops on such issues.
- The sensitizing programs are also conducted by N.S.S Department through various camps. During this the staff and the students are made aware of the gender related issues and environmental challenges.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The advanced learners and slow learners of a subject are identified by the concerned faculty, based on their performance and active participation in

classroom activities such as discussion, question-answer methods, reading and writing skills, assignments, test examinations etc

For facilitating advance learners following strategies are adopted:

- Providing additional learning and reference material –books, articles and reports, Internet Surfing.

- Classroom/Home assignments on current affairs and latest market trends.

- Providing tips on handling difficult questions and solving examination papers, so as to maximize their scores.

- Participation in Quiz, Debate, Seminars, Paper-presentation, Symposium, Group-discussions etc.

- Projecting them as "Team leaders and facilitators of teams" comprising of slow, medium and fast learners.

- Motivating them through congratulatory letters and awards.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

The marks of internal examination, student's attendence and personal interactions with the students help teachers to understand the academic performance of the student belonging to above category. Accordingly steps are taken for their progress. Principal and Teacher interact with the parents of such students and keep them duly informed well in advance so as to minimize the student drop out.

Such students are provided with remedial classes, peer learning opportunities and even counseling if required.

To minimize the drop outs, students are provided with scholarships and the management allows payment of fees in installments. Students are encouraged to theme 'Earn While You Learn Scheme'.

2.3 Teaching-Learning Process

2.3.1 How does the institution plan and organize the teaching-learning and evaluation schedules? (Academic calendar, teaching plan and evaluation blueprint, etc.)

The institution plan and organize the teaching-learning & evaluation (TLE) schedules at the beginning of the academic session.

This planning and organization is based on the following provision:

- The regulation of each course specifies the frame work for academic schedule i.e. teaching-learning & evaluation. Factors such as working/teaching days, number of subjects to be taught, hours of instruction, assignments, internal examinations, University examinations are taken into consideration while preparing the TLE plan.

- Detailed syllabus for different subjects provided by the University/Board of Studies.

- The evaluation section based on their logistics prepares schedule for conducting examinations which includes exam schedule, evaluation schedule, result announcement schedule, report card distribution etc.

Academic calendar is prepared by the concerned faculty members and H.O.D's. Preparation of the same is based on academic working days, schedule of

announcement of results of qualifying exams, policy and order of govt. of Maharashtra, instructions from management and principal.

Preparing Teaching plan is a part of annual strategic planning of the institution. At the beginning of the year each teacher is required to make a comprehensive teaching plan which is integrated in the departmental plan by H.O.D's. This teaching plan serves as a guideline for teachers and provides a direction to the course.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

►By Suggesting introduction of latest teaching aids to improve the teaching-learning process and encourage innovative practices.

►By organizing seminars, workshops etc. to spread awareness on academic and social issues.

►By providing the various feedback mechanism such as system of teachers' evaluation by students aimed at improving the overall quality of the College.

►By providing Suggestion for enhancing the infrastructural facilities in terms of space, equipment, laboratories, libraries etc.

►Facilitating support for inter-disciplinary programmes, faculty development programmes and research activities.

►For IQAC's AQAR teachers have to write an Annual Report of their department/subject wise performance at the end of the academic year. This process allows them to make introspection of their performance and provides the basis for improvisation.

► By providing suggestion for enrichment of Library database.

► Analysis of feedback on all aspects of teaching and learning at the end of every academic year

► Availing assistance from UGC for curricular and co-curricular activities.

2.3.2 What are the various teaching-learning methods (lecture method, interactive method, project-based learning, computer assisted learning, experimental learning, seminars and others) used by the teachers? Give details.

Although Chalk & Talk method is considered the most stable method of teaching, it is always supplemented by student-centric methods to encourage interactive teaching and active learning.

Following are the various teaching-learning methods used by teachers:

- Use of Text Book Visualizers in class rooms for efficiently explaining Text, Charts, Tables, Maps, Images etc. This ICT tool also serves as time saving device since teacher doesn't needs to waste time in writing and drawing on Black/White boards.

- Conducting Audio-Video sessions with the help of LED Projectors.

- Use of Voice Amplifiers especially for those teachers whose voice is not loud. This enhances the listening ability of students sitting on the back benches.

- Use of Copy boards while delivering guest lecture or seminar. This ICT tool enables to take multiple print of matter written on the White Board. Thus enabling students to listen & focus towards the teacher/speaker rather than being busy jotting down the notes.

- College Library has numerous Visual Dictionaries & Encyclopedias for reference which ensure better understanding of the particular subject/topic.

- Interactive participation in the class through question and answers sessions.

- Group discussions and case-studies, seminars, quiz.

- Practical sessions, Project work and field work/survey.

- Classroom and home assignments.

- Educational and study tours

- Maps and charts are used in geography and home economics.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Learning is made student-centric by adopting following measures:-

- Students are encouraged to participate in discussions, quiz, exhibitions etc.

- Teachers compel them to deliver seminars on concerned topics also field work is allocated to them.

- Conducting practical and project work where self learning by students is core of work.

- By organizing study tours to concerned and relevant places to get them acquainted with real time working environment.

- Lastly providing computer based learning and internet usage for research activities.

Details on the support structures and systems available are as follows:

► **Interactive learning:** For this purpose apart from Lecture cum discussion method Teachers have adopted the method of teaching through Information & Communication Technology. Uses of innovative ICT tools are made to make teaching and learning more interactive. To minimize the wastage of time during learning through ICT our College has developed a Smart Class Room with all the facilities built in.

► **Collaborative Learning:** Students undertake Study Tours, Field Trips and Project Work, this opportune collaborative learning. Workshops, Seminars, Quizzes, Role Play, Debates, Group Discussions, Sports are used for collaborative learning.

► **Independent Learning:** Students are motivated to use e - learning methodology. Students take up Case Studies, and Home Assignments. To facilitate Independent Learning Book Bank facility is practiced by the College Library. Also students are provided easy access to UGC INFLIBNET database which act as a catalyst for independent learning.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Critical Thinking, Creativity and Scientific Temper is developed by constant encouragement and participation of the students in various activities such as seminars, projects, exhibitions, competitions, debates, quizzes, Annual function, NSS camps, awareness programs/camps, rallies etc . Some departments organize screening of films/plays related to curriculum followed by discussion, this practice provides a platform for student to exhibit their critical thinking. Organization and active participation of students in programs related to Anti-Dowry, Water Conservation, Forest Conservation, health camps, Pulse Polio, HIV aids, blood donation camps and educational tours inculcates critical thinking as well as scientific temper.

Creativity is nurtured through giving them opportunity to actively participate in writing articles for Annual Magazine, Poster Competitions, Inter-collegiate/university Events, Stage Plays, Drama, Stage arrangement and decoration during Annual Function etc.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The following technologies and facilities are available and used by the faculty for effective teaching:

► The faculty uses huge database of E-Books available at college Library and virtual library through NPTEL & Sakshat by NME-ICT for effective teaching.

► Being a member of UGC INFLIBNET N-LIST Programme, the Faculty and students can access a wide range of e- journals and e- books.

► The faculty makes use of alphabetic indexing available through INFLIBNET N-LIST Programme.

► Course material from the various sources available on popular websites such as www.sakshat.ac.in, www.coursera.org , www.youtube.com, www.learnsoc.org , www.ebooksgo.org , www.whitedwarf.org, www.ebooks.netbhet.com are effectively used by many faculty in their lectures.

► The faculty from Dept. of English uses Language Lab for comprehensive & interactive Teaching.

► The faculty from Dept. of English conducts a 12 day 23 module interactive course in Spoken English.

► The faculty can access smart class room, language labs, IT Labs for ICT enabled effective teaching.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The students and faculty are exposed to advance level of knowledge and skills by adopting following measures:

► By arranging Seminars, Guest Lectures, Workshops related to latest addition and advancement on particular subject.

► By deputation of Faculty members in various International, National and State level programs providing acquisition of advance level of knowledge and skills.

► By subscription of Journals and Magazines related to various subjects.

► By browsing through content on web portals of NPTEL ,NME-ICT, UGC Inflibnet and various other open educational content.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

► **Academic Support:** As an academic support remedial coaching is conducted for students in the subject of English, Economics, Financial Account, I.T. Every year near about 200 students are benefitted from this.

► **Personal & Psycho-Social Support:** This is done through Grievance Redressal Cell. Firstly complaints/queries are received from students in oral/written form. These issues are then analyzed and taken care of, by the members of the Grievance Redressal Cell via Individual interaction with the student. Fortunately the numbers of cases arising from Personal & Psycho-Social issues are very less.

► **Guidance Service**: For guidance purpose Career Counseling Cell is available. Professional Counseling and Academic advices are provided in a 3 day workshop. This workshop is conducted every year by Career Counseling Cell in collaboration with an external agency 'SURABHI'. Approximately 60-70 students are benefitted every year.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Given below are the innovative teaching approaches/methods adopted by the faculty:

- Use of Text Book Visualizers in class rooms for efficiently explaining Text, Charts, Tables, Maps, Images etc. This ICT tool also serves as time saving device since teacher doesn't needs to waste time in writing and drawing on Black/White boards.

- Conducting Audio-Video sessions with the help of LED Projectors.

- Use of Voice Amplifiers especially for those teachers whose voice is not loud. This enhances the listening ability of students sitting on the back benches.

- Use of Copy boards while delivering guest lecture or seminar. This ICT tool enables to take multiple print of matter written on the White Board. Thus enabling students to listen & focus towards the teacher/speaker rather than being busy jotting down the notes.

- Use of Sky Watcher Telescope, Celestial Footages in subject of geography.

- Screening of Curriculum related film, Documentary, Footage in subject of History, Hindi, Marathi, English.

The Institution on its part does its level best to facilitate the innovative practices by procuring the necessary equipment and technology. Institution also makes necessary arrangement for training of Staff & Faulty in usage of the below

mentioned Innovative Tools. The facilities provided by the management are enlisted below:

- Computer Labs.

- English Language Lab

- Video Conferencing System

- 3G USB Internet Dongles for Better Connectivity.

- CCTV Camera Surveillance inside the premises.

- Smart Class equipped with ceiling-mounted LCD projectors and Public Address Systems.

- Laptops and Portable Projectors.

- Audio / Video recording facilities.

- Library Automation Software and College Management Software.

The impact of such innovative practices on student learning lies in their being inclined towards smart classrooms and participate interactively.

2.3.5 How do the students and faculty keep pace with the recent developments in the various subjects?

The students and the faculty keep pace with recent developments in their disciplines by perusing research journals, latest reference books, participating in national seminars/workshops/symposium/refresher courses/internet browsing and interactions with experts.

2.3.9 How are library resources used to augment the teaching- learning process?

The library resources are used to augment the teaching-learning process in the following manner:

- The college library has subscribed to various subject related journals which throws light on Current Topics.

- Being a member of UGC INFLIBNET N-LIST Programme, the Faculty and students can access a wide range of e- journals and e- books. This enables them to stay updated.

- CD's, DVD's and Video Footages on various subjects are available for easy reference.

- Visual Dictionaries are available to enlighten specific topic.

- A Separate Reading Room furnished with tables, chairs and Magazine Stand is available for the students.

- A Book Bank has been functioning in the college, providing books to underprivileged students.

- A separate Section for Books on Competitive Exams is available.

- Old question papers of University Exams and their Solution manuals on all subjects are made available to the students.

- Copies of syllabi prescribed by the university, with question-wise division of marks etc. are also available to students for ready reference.

- The new titles are displayed on the display boards at the entrance of the library.

- The information regarding new arrivals is also given through the College notice board and classroom circulars.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Surely the college faces challenges in completing the curriculum within the scheduled time. Lectures missed on account of some occasions like emergent meetings, Deputation of faculty for Conferences/Seminars/ Other Programs, Festivals, Collector Declared Holidays are compensated by engaging extra lectures. If necessity arises extra lectures are conducted on holidays also.

At the end of the session each department has to submit a Syllabus Completion Report to the Principal in order to confirm the completion of the prescribed curriculum.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The institute monitors and evaluates the quality of teaching learning through Internal Quality Assurance Cell which collects feedback from all students on annual basis. On the basis of this feedback a feedback analysis report is prepared. This report helps to evaluate the quality of teaching learning. Apart from this, College Grievance Redressal Cell also takes care of the quality of teaching learning from the suggestion/complaints received from students.

Also HOD's of all the departments review the progress in teaching and learning through lesson plans, examination question paper and syllabus completion reports.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Highest Qualification	Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	
Permanent Teachers					
Ph.D	01	00	05	02	08
M.Phil	--	--	05	01	06
P.G					
Temporary Teachers (On Probation)					
Ph.D	--	--	01	02	03

M.Phil	--	--	00	00	00
P.G	--	--	00	00	00
Part Time Teachers (CHB)					
Ph.D	--	--	--	--	--
M.Phil	--	--	02	01	03
P.G	--	--	07	07	14

Qualified and competent teaching staff is employed by the management following the rules and procedures of UGC, University and Government of Maharashtra. Emphasis is given to recruit and retain the meritorious staff.

Recruitment of teaching and non-teaching staff of the college is done by duly constituted selection committee as per UGC guidelines & Maharashtra Uni. Act,1994. New teaching & non teaching positions are created due to retirement, sudden demise of teacher, increase in workload & introduction of new subjects on Grant-in-Aid and self- finance basis.

The following procedure is followed:

- The Joint Director Higher Education, Nagpur Division , approves the granted post of Teaching and Non-Teaching staff every year at the Camp on the basis of enrolment of students as on 30th September / 1st October of particular session on behalf of authority of the Director of Higher Education , Pune.

- When the Joint Director gives the letter to fill up the vacant post, the same is sent to the University Backward Cell to grant No Objection Certificate [NOC] to fill up the vacant post.

- When the permission is obtained from the University BC/Special Cell/ the NOC issued by the University and the NOC from the Joint Director are sent to the Director of Higher Education , Pune to seek permission for the said post.

- Once the college has obtains permission from the Director of Higher Education , Pune , an application is sent to the Assistant Registrar ,College section, R.T.M. Nagpur University to seek permission for advertisement in newspapers for the post.

- On receipt of approval from R.T.M. Nagpur University the college is required to advertise the said post in at least one local Daily and in a National Level Newspaper. The applicants/candidates are given 15 days time to apply for the said post.

- The college intimates the same to the Assistant Registrar , College Section . R.T.M. Nagpur University and the Joint Director , Higher Education for sending the names of V.C‟s nominee , four subject experts and the Director of Education‟s nominee on the selection committee as per the UGC norms.

- If the post is for reserved category then a special member from that category is also appointed by the University.

- On receipt of the names of the members of the selection committee , the interview date is fixed and call letters are issued to the candidates as well as meeting notices are issued to the members of the selection committee for interviewing the candidates giving them 15 days time.

- The selection committee also consists of the chairman who is also the chairman of the parent body or his nominee, one member of the parent body and the principal being the Member Secretary of this committee. The selection committee conducts the interviews, prepares the merit list and in such way candidates are finally selected. Reports of the selection committee duly signed by all the members present are sent to the University along with relevant documents .On the receipt of the approval from the University, the college finalizes the appointment of the candidate.

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes / modern areas (emerging areas) of study being introduced (Biotechnology, IT,

Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The college runs traditional programmes in arts and commerce faculty .There is no issue of scarcity of qualified teachers in these faculties. There are numerous qualified Candidates available for arts and commerce faculties.

The college provides competent faculty to the students as per the demands of respective courses. The college regularly appoints temporary/adhoc staff in addition to the permanent and contractual staff to fulfill its responsibility towards the students. Appointments are made in the courses like B.B.A, M.A – Pol. Sci, M.A – Eco. The college generates its own funds from self-financing courses and pays salary to the uncovered staff.

The additional faculty/contributory lecturers are appointed by following procedure:

- Advertisement in local and regional daily news papers.

- Receipt of applications.

- Interview by selection committee comprising members from management and H.O.D's of concerned departments.

- Preparation of merit list.

- Final selection.

During last three years approximately 60 guest faculties/contributory lecturers were appointed.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	13
HRD programmes	00
Orientation programmes	13
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / winter schools, workshops, etc.	00

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- Teaching learning methods/approaches   : 00
- Handling new curriculum   : 01
- Content/knowledge management   : 00
- Selection, development and use of enrichment materials   : 00
- Assessment   : 00
- Cross cutting issues   : 00
- Audio Visual Aids/multimedia   : 02
- OER's   : 00
- Teaching learning material development, selection and use   : 01

c) Percentage of faculty

Invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies
: 11.76 %

Participated in external Workshops / Seminars / Conferences recognized by national/ internationalprofessional bodies
: 58.82 %

Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies
: 41.17 %

Strategies adopted by the institution in enhancing the teacher quality are :

- The college provides security of service to the temporary/adhoc staff who have desired qualifications, knowledge and skills.

- The temporary/adhoc staff is made to continue working in the coming sessions.

- Where required, the faculty on contractual basis is offered permanent employment.

- In some cases additional increment is also paid to a candidate with good skills and qualification.

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

Following provisions are in place to recharge teachers:

- The college and management encourages research aptitude among teachers and students in all possible ways. There is a Research Promotion Cell which motivates the teachers for academic advancements, and helps them to apply to UGC for fellowships, major/minor research projects.

- All the needy faculty members are sanctioned study leave to pursue higher studies, research activities.

- The teachers who are invited in various seminars & conferences, refresher course/orientation programs are deputed to participate in the same and are provided T.A & D.A.

- Adjustments are made in their time table and they are exempted from co-curricular and cultural work of the college.

2.4.5   Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

NIL

2.4.6   Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Yes, the Institution has surely introduced evaluation of the teachers by the students. It is done at the end of the each academic year wherein students assess teachers on various teaching-learning parameters which range from teacher effectiveness in the classroom to curriculum comprehension. A well-structured questionnaire is given to the students to get their feedback, on an assurance of anonymity. The questionnaire is analyzed by the head of the Institution and accordingly, the feedback is passed on to the concerned teacher for improvement in his/her individual performance. The students are also encouraged to give their suggestions regarding the improvement in teaching-learning process of any subject by using the suggestion boxes. This feedback helps in reviewing the methodology with the concerned teacher, and the necessary alterations are worked out.

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2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

For communicating the evaluation methods to fresh students and other institutional members an orientation program is organized at departmental level. This program makes them aware of the evaluation techniques followed at institutional level and University level.

The prospectus, regulations & orientation workshop and student faculty interaction, counseling with teachers acts as means for proper communication to students on "Evaluation System". Sample question bank is also provided.

Aso the evaluation methods are communicated to the students and other Institutional members in following ways:

• At the time of admission, the students are given all information regarding examination pattern and evaluation methods by the teacher in charge

• Teachers update the students on the system of university evaluation and recent updates in same during classroom communication.

• Staff meetings are held periodically to discuss evaluation process.

• All major notices are put up on the notice board of the College.

• The circulars and GRs from the government, university and institution
are given to the faculties via notices and oral medium. This information is also displayed on the College Notice Boards.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Reforms initiated by the University

• The students can get the Xerox of the answer sheet if they wish to apply for verification of marks.

• From the academic session 2013-14 semester pattern has been introduced in B.Sc level by the University.

• The students will not be allowed to appear for the examination unless his/her attendance is minimum 75%.

• The University has introduced internal assessment in B.B.A (for optional group-Marketing Management)

• Online submission of assessment and practical marks

Reforms initiated by the institution

• The College strictly follows the evaluation reform of R.T.M Nagpur University.

• The College conducts regular class test, oral examination, Practical examinations and preliminary internal examination.

• Institute also conducts debates, quiz, seminar, essay competitions for students.

• As its part, the participation and involvement of the faculty members in the examination related works such as paper setting, moderation, valuation, conducting examination have been made compulsory.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

Whenever evaluation reforms are introduced by the R.T.M Nagpur University, our college being under affiliated follows the same reforms. The Principal of the college makes sure, after sufficient instructions to the teachers, that the reforms are duly implemented.

For example, R.T.M Nagpur University has introduced Semester System in B.Sc and P.G Course, which the college follows as per the university norms. R.T.M

Nagpur University used to ask Colleges to fill exam forms online but recently due to some technical issue the University has made it mandatory to fill all examination forms manually from 2014-15 session. These reforms/changes are strictly followed by the staff and the students.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

Formative Assessment

Formative Assessment is conducted in different modes such as Questions-Answers Test, Assignments, Presentation, Group Discussions, Quizzes, Viva-Voce and Role Play. The purpose of Formative Assessment is continuous learning, independent thinking, gaining confidence and developing soft skills.

Summative Assessment

As a summative assessment semester exams and annual exams are held at the end of the semester and session to assess the in-depth knowledge of the subject. The answer sheets of pre final examination of the students with good score are used as a model and are discussed and shown in the class to the other students so they get motivated to perform better next time.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

There are no significant improvements in ensuring rigor and transparency in internal assessment. However the students are informed in advance about the weightage in detail of semester and annual exams. Marks obtained in semester and annual exams are announced. Exceptional condition occurring therein is taken care of by the concerned teacher. Rigor and transparency of setting of question paper, conducting of the semester and annual exams, evaluation of answer books and declaration of result is strictly followed. Personal verification of marks of the various exams are permitted provided the student has applied for the same.

Uptill now R.T.M nagpur University has not provided weightage for the behavioral aspects, independent learning, communication skills etc for the students.

2.5.6 What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

The graduate attributes of the our college are specified below

- A graduate of our college is expected to be a Global Challenger by uplifting his/her personality with the help of curricular and extracurricular measures.
- He/she should become a responsible citizen.
- He/she should be devoted towards social responsibilities.
- He/she should be employable
- He/she should be knowledgeable
- He should fight against discrimination, injustice and exploitation

To ensure the attainment of these attributes the college strives through Teaching – learning evaluation process, NSS activities, Human Rights Education, Value Education Programs, Social Awareness Programs, seminars/ workshops, introduction of Career Oriented Courses etc.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

If the student have any grievance regarding evaluation he/she can either talk it out with the subject teachers concerned, or approach the Grievance Redressal Cell of the college and get his/her problem solved. At the University level they can apply for revaluation of the exam answer sheets about which they have complaint. After paying the required fee and applying for revaluation the university takes necessary action for revaluation and thereby solves the problem.

The stakeholders are also entitled to get the grievance redressed on methods of conducting examination, supervision, evaluation & results, schedules & any other relevant matter. Also news articles, letters to editors & written complaints are taken into account for grievance redressal regarding evaluation.

2.6 Students Performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Yes, the college has clearly stated learning outcomes stated in vision statement. "To impart secular education to students in general and to the underprivileged section of the society in particular. These outcomes are conveyed to the students and staff through the college prospectus, college website, notice board and personally by the teacher when and wherever possible.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the

differences if any and patterns of achievement across the programmes/courses offered.

The result sheets of University exams and College annual exams are displayed on the notice boards so that students can get the information quite easily. As for the other internal exams such as the unit tests, class tests the teachers announce the results in their respective class and give the students the marked answer sheets to find out where they stand and what their mistakes are. Given below are the exam results of the students for the past four years,

Class	2010-2011			2011-2012			2012-2013			2013-2014		
	Appeared	Passed	%	Appeared	Passed	%	Appeared	Passed	%	Appeared	Passed	%
B.A I												
B.A II												
B.A III												
B.Com I												
B.Com II												
B.Com III												
B.B.A I												
B.B.A II												
B.B.A III												
M.A Pol. I												
M.A Pol. II												
M.A Eco. I												
M.A Eco. II												

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

Class room teaching, practical sessions, tutorial hours, remedial sessions, internal exams, class tests, debates, quizzes, Elocution, Poster Competitions, viva- voice, soft skill & personality development workshops, site visits, study tours are the structural components of the teaching/learning strategy.

Sr.No.	Intended Learning Outcome	Strategies Adopted
01	Teaching	●Preparation of academic program by Head of the departments as per University Guidelines. ●Internal departmental meetings are organized to develop academic plans for the coming session. Keeping in view number of working days available, the syllabus is divided into units which are to be finished in the prescribed period and availability of teaching days. ●Each teacher prepares a month wise lesson plan/annual plan in diary as per the course modules for the entire academic year, which is verified by the principal. ●Regular assessment by the Head of the institution and the management council regarding course completion. ●Support structures and systems-Interactive boards, LCD, OHP and other teaching aids available for teachers for easy and effective teaching.
02	Learning	●The interactive learning involves the group

		discussion, Question-answer method, Quizzes, Debate, Essay Competitions etc.
		●Collaborative learning involves field work, study tour, case study work, Social Survey, Industrial Tours etc.
		●To develop skills (interactive learning, collaborative learning and independent learning) among the students includes computer , internet facility, projectors and other ICT tools.
		●Books, Solution Sets, Journals, Magazine, Newspapers are provided in the library

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The measure/initiatives taken for

● **Students Placement**: The Career Counseling Cell invites speakers, conducts sessions / workshops for students on employment opportunities and courses available for further specialization in higher studies. It trains students in writing CVs and Interviews Techniques. The Career Counseling Cell invites companies for the purpose of campus recruitments of students. Referral Placement are made as and when employer approaches the Institution or its stakeholders. Various Career Oriented Courses are conducted for training students in skills required for gainful employment.

●**Innovations and research aptitude:** This is enhanced among students by organizing talks by eminent researchers, seminars and assigning research oriented projects. For innovation and research aptitude students are encouraged to undertake / participate in National Seminar and Conference etc.

To foster research aptitude **"Gandhian Study Centre"** and **"Ambedkar Study Centre"** has been set up by the Institution. Special events/competitions are organized for students under these Centers.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The result sheets of the various exams are checked and analyzed by the Principal and concerned teacher. This provides then the basis to suggest various measures to improve learning outcomes, like special classes and remedial classes. Sometimes Diwali vacations are cut short to engage extra classes to help students with more lectures. If a student is performing well in one subject and not performing or attending classes of other subjects, such cases are identified and discussed seriously and are taken care of to understand the ability of that student and try to help him/ her to perform well the next time. Efforts are made to create the students interest in that particular subject so that the result improves. Adoption under Tutor-Ward Tutorial System was introduced by every permanent teacher to select a few students and pay special attention to them and help them overcome their academic problems.

Parent's meeting has been used as forum to tell parents about the performance of their children and request them to send the students regularly to college to attend classes without fail.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The college ensures the achievement of learning outcomes of the students with the help of the following methods and parameters

- By conducting periodical unit tests, yearend exams and University exams.
- By giving them home assignments.
- By monitoring their participation in co-curricular activities,

- Through extra-curricular activities, cultural activities, sports.

- By evaluating their projects and assignments.

- By identifying the slow learners and as well as advanced learners and providing them the help according to their need.

- By analyzing the University examination results.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Surely the institution and individual teachers use assessment / evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning, which can be discussed as follows:

• Assignments are given to the students, to create the habit of self- learning, and these are evaluated by the respective teachers, without maintaining the record. It helps the teachers to assess the students and their strength.

• Unit tests are conducted. Teachers keep the records of test.

• Term examinations are conducted or papers of the term examinations are distributed to the students which help them to know the structure of question paper of university final examination.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

Criterion III: Research, Consultancy and Extension

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

NO

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, The College has constituted a research committee to facilitate, promote and monitor the research activities. Research Committee consists of the following members.

Dr. A.S.Mohabansi   –   Chairperson

Dr. A.P.Wanjari   -   Member

Dr. R.R.Chaudhary   -   Mebmer

This committee coordinates all the activities of the college related to major / minor research projects funded by UGC.

Recommendations:

1. The faculty should write more research papers, articles for Peer Reviewed, Journals, Research Publications, text books etc.

2. The faculty must write in international and national publications and get impact factor at the earliest.

3. Teachers should write more books and get them published with ISBN Numbers.

4. Teacher should Organize Seminars/workshops/conferences at Departmental, College, University, State, National level to foster research.

5. Teachers should complete their PhD at the earliest.

6. Teachers should give research oriented project work to students to inculcate research aptitude among them.

Impact

1. 11 Faculty members out of 17 have completed their Ph.D.

2. 10 Faculty members have completed their PhD in last 4 years.

3. 01 National Level Seminar is conducted by the College.

4. 01 University Level Seminar is conducted by the College.

5. 01 University Level Conference is conducted by the College.

6. 01 Faculty member is a research guide and 01 other has applied for the same.

7. 01 Faculty has completed Minor Research Project.

8. 10 Faculty have applied for Minor Research Project.

9. 02 Research Papers published by a faculty in referred Journal.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects? autonomy to the principal investigator timely availability or release of resources adequate infrastructure and human resources, time-off, reduced teaching load, special leave etc. to teachers support in terms of technology and information needs facilitate timely auditing and submission of utilization certificate to the funding authorities any other.

The following measures are taken by the institution to facilitate smooth progress and implementation of research:

- Autonomy to the principal investigator.
- Timely availability or release of resources.
- Adequate infrastructure and human resources.
- Time-off, reduced teaching load, special leave etc. to the researcher.
- Support in terms of technology and information needs.
- Facilitate timely and proper auditing and submission of utilization certificate to the release of funds and completion of project.

- Principal helps the researcher by providing Permission letter to visit various research institutes/labs/university/departments/historical sites etc.
- Comprehensive Internet Connectivity via 3G, Provision of Personal Computer, DTP and printing facilities are provided to the researcher to prepare the research thesis with ease.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The efforts made by the institution in developing scientific temper, research culture and aptitude among students are as follows:

- Establishment of "**Gandhian Study Centre**"
- Establishment of "**Ambedkar Study Centre**"
- Teachers guide P.G students in preparing a dissertation based on authentic research, in the format prescribed in the subject of Research Methodology.
- Assigning research projects to final year students.
- Inviting eminent researchers to deliver talks and interact with students.
- Undertaking industrial and social surveys, field work, study tours etc
- U.G Students are motivated to opt for P.G and sub-sequently for research.
- Library, laboratory and ICT facilities are made available to the students.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Currently Under R.T.M Nagpur University, Principal Dr. A.S.Mohabansi is working as a research guide in the subject of Sociology. Given below are the details of the Student research guided by him:

Sr. No.	Name of Researcher	Research Topic	Start Date	Status
01	Ku.Nisha Bijlekar	Family Welfare Schemes "A sociological Study"	20.12.2010	Thesis Submitted
02	Dr.Sampada Sudhir Kullarwar	Contribution of work of Shri Stapal Maharaj in bringing Social Changes	Jan. 2011	Thesis work near completion
03	Asst.Prof Ashish Ramesh Borkar	Sociological study of changes occurring in Marriages Organizations	15.01.2011	Ongoing
04	Asst.Prof. Rakhi Shriram Turaskar	Working Women and Changing Societal View – A sociological Analysis	15.01.2011	Ongoing
05	Ku. Anita Aasaram Sarve	Impact of modernization on Marriage Organizations	09.06.2014	Ongoing
06	Mr. Manojkumar Yuvraj Bagade	Problems of Z.P. School Teachers - "A sociological Study"	09.06.2014	Ongoing

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

NIL

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

Only one faculty member of the institution is engaged in guiding research activities/programmes. Given below are the details of prioritized research and the expertise available with the institution for supervising and guiding research.

Sr. No	Name of Faculty	Department	Expertise
01	Dr.A.S.Mohabansi	Sociology	

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

To promote research, the college makes efforts to get persons of eminence in research to interact with faculty and students. Researchers are also invited to the college as Resource Person during seminars, sessions and lecture series. In the academic year 2014-15 one national seminar and one University level seminar were organized. Through which eminent researchers were invited in the college to create interest, motivate and nurture scientific temper in the faculty members and students. Also experts of Gandhian and Ambedkar Studies were invited at the time of establishment of "Gandhian Study Centre" & "Ambedkar Study Centre" respectively to interact with and motivate students to indulge in research activities.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

The faculty has not applied for Sabbatical Leave; however they have availed of study leave under FIP.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

NIL

3.2   Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

Our Institution does not have budget allocation earmarked for research on its own. However Institution through U.G.C Sponsored "Gandhain Study Centre" and "Ambedkar Study Centre" has a budget provision of Rs. 150000/- per annum per centre earmarked for hiring Research Associates.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

NO

3.2.3 What are the financial provisions made available to support student research projects by students?

NIL

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

The departments/units/staff of college are not involved in any interdisciplinary research at present.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The college has established U.G.C Sponsored "Gandhain Study Centre" and "Ambedkar Study Centre". These centers welcome the students and staff to go ahead for departmental research by allowing them the complete access to ICT and

Library Resources available herein. Also the College library is one of the resources available for research activities. The timing of the library has been extended from 8.00 a.m. to 7.00 p.m. for stakeholders to ensure optimum use of the library. Internet connectivity has been made available in the library as well as in computer center for research purpose. Books related to research are made available for the research scholars and students. The college encourages staff members for research activities and provides them all necessary material from the library.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

NO

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

The College provides support to the faculty for securing research funds in following ways"

1. Assisting and guiding them in preparation of Major/Minor Research Proposals.
2. Forwarding them in time by Principal to U.G.C through B.C.U.D's recommendation.
3. Keeping follow up till the grant of the Proposal.
4. Timely release of funds to the researcher for carrying research work smoothly.
5. Helping the faculty in timely audit and submission of the Utilization Certificates.

6. Issuing NOC for Completion and Settlement of the Research Proposal.

The details of ongoing and completed projects during last 4 years are as follow:

Nature of Research Project	Name of Researcher & Dept. & Title	Start/ Completion date	Funding Agency	Total Grants		Status
				Sanctioned	Received	
Major	Dr. V.A.Bezalwar Dept. of Marathi "Nomadic Tribes of India (Life & Literature)"	Jan. 2010	UGC	603700/-	375200/-	Unknown due to rejoining Old Institute on completion of Lien Period
Minor	Dr.C.P.Sakharwade Dept. of Economics A Study of Contribution of Bhandara District Employment Guarantee Scheme in Economic Development.	Sep. 2010 Sep. 2012	UGC	15000/-	15000/-	Completed

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

Although our college is not a recognized research center but we are trying to create research facilities for students and research scholars. Following are the basic facilities available for students and research scholars with the campus.

- Facilities available at College "Gandhain & Ambedkar Study Centers"
- Personal guidance by the faculty (recognized research guide) is provided to the ex-students and staff who are working for their M.Phil & Ph.D. degree.
- Library facility and access to internet is provided to students.
- The college library has INFLIBNET subscription which gives access to about 3,100 e-Journals and 75000 e books.

- Internet facility.

- Reprographic Facility.

- Audio-Visual Resources available in College & library.

- Numerous e-books database available in the library.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

Currently our Institute does not have any research laboratory in place. However the institution has planned to submit a proposal for research laboratory because few faculties of our college are emerging as research guides.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

NIL

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The following research facilities are made available to the students and research scholars outside the campus / other research laboratories:

- Student of our institute visits to the affiliating university and are are facilitated with its prior permission where they can use the facilities provided by the university.

- Students' visits to various places of research in Nagpur such as Dikshabhumi, University Library, Places of Historical and geographical importance.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

Comprehensive library facility is provided to those researchers with their topic of research related to Mahatma Gandhi and Dr.B.R.Ambedkar. This facility is made available through respective study centers.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

NIL

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- **Patents obtained and filed (process and product)**

- **Original research contributing to product improvement**

- **Research studies or surveys benefiting the community or improving the services**
- **Research inputs contributing to new initiatives and social development**

NIL

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board,

publication policies and whether such publication is listed in any international database?

NO

3.4.3   Give details of publications by the faculty and students:

Publication per faculty

: **NIL**

Number of papers published by faculty and students in peer reviewed journals (national / international)

Dr.Nalini Borkar has published 2 papers in peer reviewed journals.

Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

: **NIL**

Monographs	**: NIL**
Chapter in Books	**: NIL**
Books Edited	**: NIL**
Books with ISBN/ISSN numbers with details of publishers	**: NIL**
Citation Index	**: NIL**
SNIP	**: NIL**
SJR	**: NIL**
Impact factor	**: NIL**
h-index	**: NIL**

3.4.4   Provide details (if any) of

- **research awards received by the faculty**

- **recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally**

- **incentives given to faculty for receiving state, national and international recognitions for research contributions.**

NIL

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

There is no specific system & strategy for establishing industry-institute interface. The Career Counseling Cell plays the role to some extent. Few owners and experts from industries are members of the IQAC committee which provides institute-industry interface to some extent.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

NIL

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The institution keeps encouraging the teachers to utilize their expertise by offering to help the needy. Private individual consultation in the respective subject is also provided by the faculty upto some extent.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

NIL

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

N.A

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The institution promotes Institution-neighborhood-community network by the following ways:

- Parent Teachers meets
- Women's Get Together
- Our College has a modern gymnasium which is open to students as well as community members on nominal monthly charge of Rs. 100/month. Numerous community members are availing this facility.
- Alumni Meet
- The community members are invited to important functions of the Institution.
- Neighboring Community members, News Reporters, Police Official, Local Politicians, Social Workers and Parents are invited during various Inauguration Functions, Annual Functions, Social Gathering, Parents meet during NAAC Peer Team Visit, Independence Day, Republic Day etc.
- Faculties are invited by other colleges as guest speakers for their social gathering and NSS related activities.

For promoting student engagement, contributing to good citizenship, service orientation and holistic development of students National Service Scheme, of the college have been functioning to its full extent. During the NSS camp various activities such as Blood Donation, Adult Literacy Program, Tree Plantation, Eye Donation Registration, AIDS awareness, Pulse Polio Vaccination, Importance of

Sanitation, Anti Dowry Campaigns, and College Campus Cleanliness etc are conducted which creates a sense of Social Responsibility and awareness among the students.

3.6.2   What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The college through its NSS unit and Cultural Activity Committee promotes the students involvement in various social activities thereby promoting a Citizenship role. Also Women's Cell & Alumni Association of the College serves the purpose of promoting social activities.

3.6.3   How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The college is keenly concerned with its stakeholders and their opinions, suggestions and perception.

Students

1) UR and Students representative of each class can communicate their requirement / problems if any to the concerned teacher / HOD and Principal.

2) Students have the freedom to approach the Principal and Management during working hours without prior appointment. Students can also reach the Principal and Management through the Mobile numbers provided which are available 24*7.

3) Grievance Redressal Cell, Women's Guidance Cell and Suggestions box is available for resolving the purpose in the campus.

Parents

1) Regular parent-teacher meets are held where the parents are informed about their wards academic performances, attendance record etc.

2) Parents are allotted to meet teacher / principal on any working day during the college time to make any enquiry about their wards.

3) Parents are also informed telephonically if need arises.

Staff

Regular staff meetings are conducted to discuss important issues regarding academic, administrative, cultural and sports.

Alumni

Alumni association holds formal meeting on the annual gathering and informal interaction whenever required.

3.6.4   How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The institution plans and organizes its extension and outreach programmes through the NSS & Human Rights Department.

NSS:

The institution organizes extension and outreach programmes mainly through the NSS wing. In its activities and budgetary provisions it follows the University rules. The fund is provided by the University which is optimally used for the various outreach/extension activities. The budgetary details for the last four years are given below:

	Regular Activities		7 Day Special Camp	
Session	**No. of Students**	**Amount (In Rs.)**	**No. of Students**	**Amount (In Rs.)**
2011-2012	100	23096	50	22500
2012-2013	100	21612	50	23030
2013-2014	100	24110	50	23116
2014-2015	100	22395	50	22864

Human Rights Department:

Every year a village form the adjacent locality is selected and a public awareness camp on Human Rights is organized. The details of last four years are given below:

	Details of Human Rights Awareness Camp			
Session	**Place**	**Date**	**Chief Guest**	**Amt. Spent (Approx.)**
2010-2011	Gopiwada	21.02.11	Mr.Shingade (Dist. Statistical Officer)	10000/-
2011-2012	Chikli	20.12.11	Dr. Arvind Joshi (C.P & Berar College)	10000/
2012-2013	Dhanla	25.01.13	Advo. Sohan Zade Nagpur	10000/
2013-2014	Kondhi	16.01.14	Adv. Kishor Lanjewar (Dist. Advo. Association)	10000/

Impact on the students:

The extension activities influencing the college students with following qualities:

- Improvement in their leadership qualities.
- They are better exposed to bitter realities and ailments of deprived sections of society.
- Provide training in skills that would help to tackle difficult situations.
- Training them to participate in the nation-building process.
- They are made competent for challenges of nations building process.
- They are made aware of power of youth and their responsibility for the nation.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

To promote the participation of students in extension activities like NSS, students are enrolled in these activities in the beginning of the year and their records are maintained by teachers in charge. Students are informed about NSS and its activity. Students are also informed about the incentive marks (10 marks) awarded by the Rashtrasant Tukdoji Maharaj Nagpur University for extension activities. Before enrolling the students, motivational sessions are organized to make them aware of their role in society and thereby inspire them to work for the upliftment of the poor, illiterate and downtrodden. Our Institution has 2 NSS Units consisting of 100 volunteers. The programme officer chalks an action plan for the year and executes it

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

In order to empower students from under-privilege and vulnerable section of society, the college has undertaken various extension works and surveys. During the period of NSS camps, NSS volunteers visit underprivileged and vulnerable section of society where the camp is held. Generally it is found that people of vulnerable sections of society are addicted to alcohol, tobacco and Kharra. They spend their lots of earning on alcohol, tobacco and Kharra. They are themselves illiterate persons and unaware about the value of education. Therefore they do not give attention to education of their wards. Our NSS volunteers try to persuade them to send their wards to nearby schools and colleges. They make them aware about the benefits of education and educational facilities available for their wards.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement

students' academic learning experience and specify the values and skills inculcated.

Active participation of students in extension activities organized by the institution complements their academic learning experience, Values & Skills in following ways

Academic learning experience

- Incentive marks
- Awareness and practice of their fundamental rights
- Earning while Learning

Values

- Affinity towards Society and Nation.
- Sportsmanship
- Contribution towards the society
- National integration
- Environmental and Social awareness

Skills

- Public Relationship
- Stage Confidence
- Event Management Skills
- Decision Making
- Communication skill
- Leadership qualities
- Entrepreneurships skills

3.6.8   How does the institution ensure the involvement of the community in its   reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

- Sarpanch, Police Patil, Members of the Gram Panchayat and general public co-operate with the students in carrying out the NSS related extension and outreach activities.

- District Education Officers, Statistical Officers, Public Prosecutors, BDO, Local MLA, New Reporters, Social Workers and many other public figures are invited as Chief Guest and Orators during such community outreach activities.

- Extensive local participations are witnessed during tree plantation, blood donation, rallies etc. the alumni association is also involved in all these extension activities.

- Eminent speakers and guests are invited to deliver speech in the programmes of NSS and Adult Education.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The details of the constructive relationship forged with the other institutions of the locality are given below:

Sr. No.	Name of the Other Institution	Outreach & Extension Activity
01	Education Dept. Z.P.Bhandara	NSS Camp
02	Government Hospital Bhandara	NSS Camp
03	Surabhi NGO Nagpur	Self Employment and Personality Development Workshop
04	Women's Micro Finance Group	NSS Camp
05	PHC Shahapur	Pulse Polio Vaccination
06	PHC Shahapur	Distribution of Elephantiasis Medicines
07	Dr. Hedgewar Blood Bank Nagpur	Blood Donation Camp
08	Global Education Trust, Nagpur	Seminar on "CANCER"

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

NIL

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

NIL

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

At present no MoUs / collaborative arrangements with institutions of national importance/other universities/ industries/Corporate entities have been signed.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation / up-gradation of academic facilities, student and staff support, infrastructure

facilities of the institution viz. laboratories / library / new technology / placement services etc.

The Institution has Tacit Collaboration with the Industries run by Management and its members. Thus these industries provide placement services to students of the Institution as per their requirement.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Sr.No	Date	Event	Eminent Scientist/Participant
01	01.02.13	State Level Workshop on **"Global awareness on Environmental Pollution"**	Dr.S.S.Umare (VNIT Nagpur) Dr.W.B.Gurnule (Kamla Nehru College, Nagpur)
02	08.01.15	University Level Seminar on "**Gandhian Thoughts in Present Day Education**"	Dr. A.S.Ukhalkar (Retd. Principal G.S.Commerce College, Nagpur)
03	10.03.15	National Level Conference on "**Samkalin Lokshyahichya sandarbhat Dr. Ambedkaranchya Vicharanchi Prasangikata**"	Dr.Pradip Aglawe (HOD – Dr.Ambedkar Thoughts, Nagpur University)

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

a) Curriculum development/enrichment

b) Internship/ On-the-job training

c) Summer placement

d) Faculty exchange and professional development

e) Research

f) Consultancy

g) Extension

h) Publication

i) Student Placement

j) Twinning programmes

k) Introduction of new courses

l) Student exchange

m) Any other

NIL

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

NIL

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

NIL

Criterion – IV: Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The policy of the institution for creation and enhancement of infrastructure to facilitate effective teaching and learning is framed out together by College Building Committee & IQAC in consultation with the Principal. The requirement thus finalized is communicated to the Local Managing Committee for further planning and execution. Keeping in view the current dynamics of effective teaching and learning and demands of existing as well as new courses, the Management, Building Committee & IQAC makes a policy to create and enhance new infrastructure and renovate the existing infrastructure..

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

- The College has 2.5 acres of land available.

- The College has Computerized Administrative Office with cubical system.

- The College has Spacious Library with Computer, Internet & Reprographic Facility. Also separate Reading Room is available.

- Conference Hall with ceiling mounted Projector, Screen and Public Address System.

- Principal Chamber with attached Toilet, Staff Room, Geography Lab, 2 IT Labs, Home Economics Lab.

- Classrooms with Ceiling Fans.

- English Language Lab with 10 Desktop PC and required accessories.

- Gandhian and Ambedkar Study Centre.

- YCMOU Centre for Arts faculty.

- Excellent Canteen Facility.

- 1 BHK Guest House with all necessary facilities.

- Sufficiently Large Parking Shed.

- College Garden with Well & Bore well water source.

- Generator Room with 5 KVA generator.

- Women's Hostel with a capacity of 60 Girls.

- 4 Separate Toilets for Ladies Staff, Gents Staff, Girl Students & Boys.

- Water Cooler with RO UV Water Purifier in each building.

- CCTV Cameras for Security & Surveillance Purpose.

Apart from above college has Projectors with Screen, Document Cameras cum Visualizers, Smart Boards, Copy Boards, LCD/LED Televisions, OHP's, Slide Projector, Voice Amplifiers, Public Address Systems, Laptops, Display/Exhibition Boards, Invertors, Generators, Refrigerators, Micro Wave Ovens, Sewing Machines, Telescopes, Video Cameras, DSLR Cameras,

Printers, Scanners, Xerox Machines, Computers, Biometric Attendance Machine.

b) Extra – curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

- Modern Gymnasium Facility for Students & Community Members.

- Physical Education Department Room.

- Volleyball Ground.

- Ground for Athletics.

- Stage for Extra Curricular Activities.

- Proposal of Basketball Ground with Flood Lighting is under consideration by UGC.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The institution plans the augmentation of the infrastructure with the help of Principal, College Building Committee and IQAC. Requirement analysis is done at the start of the session and is discussed by the above mentioned entities. And

after finalizing the requirement and approval of the Management, steps are taken to procure / construct the same.

The optimum utilization of the available infrastructure is achieved by following measure:

- Working of College from 8.00 am to 5.30 pm

- Morning Session for B.A, B.Com, B.B.A from 8.00 am to 1.30 pm.

- Afternoon Session for M.A Pol.Sci & M.A Eco. from 1.30 pm to 5.30 pm.

- Library remains open from 8.00 am to 5.30 pm.

- During Exam duration the Library remains open from 7.30 am to 6.00 pm.

- The Gymnasium remains open from 5 to 9 am & 4 to 9 pm.

- College Canteen remains open from 10 am to 6 pm.

The infrastructure facilities established in Institutions and various departments are kept open for the students and faculty during working as well as extended hours whenever required. Library, Computer center, Gymnasium, Sports facilities etc are kept open till extended hours for all the authorized users.

The infrastructure is also made available for welfare of the local and neighboring community for conducting yoga camps, awareness programs, training, seminars, workshops, meetings, election process and Various Government Sector Examination.

Details of the facility developed / augmented during last 4 years is as follow:

Sr. No.	Name of Facility / Equipment Developed	Expenditure in Rs. (The given below are approximate amount)			
		2011-12	2012-13	2013-14	2014-15
01	Gents Staff Toilet Renovation	60000/-	-	-	-
02	Women's Hostel	5982548/-	4849719/-	-	-
03	College Approach Road Construction	-	-	200000/-	-
04	Open Air Stage	-	-	25000/-	-
05	Ladies Staff Toilet Renovation	-	-	60000/-	-
06	Girls Toilet Renovation	-	-	60000/-	-
07	Administrative Office Furnishing	-	-	-	600000/-
08	Library Reading Room Furnishing	-	-	-	200000/-
09	Gymnasium Material	88816/-	-	-	-
10	CCTV Cameras	-	70000/-	-	-

The Master Plan of the College is Given Below:

Old National Highway No. 6

N

49.5 mtr

191mtr

Approach Road

1

3

2

14

13

12

11

10

9

4

5

8

6

7A 7B 7C 7D

01. COLLEGE ENTRANCE

02. GARDEN

03. PARKING SHED

04. INSTITUTIONAL BUILDING

05. GYMNASIUM

06. WOMEN'S HOSTEL BUILDING

7A ,7B,7C,7D WORKSHOPS

08. CRICKET GROUND

09. VOLLEYBALL GROUND

10. STORE ROOM / GODOWN

11. CANTEEN

12. STAGE

13. BADMINTON GROUND

14. PROPOSED BASKETBALL GROUND
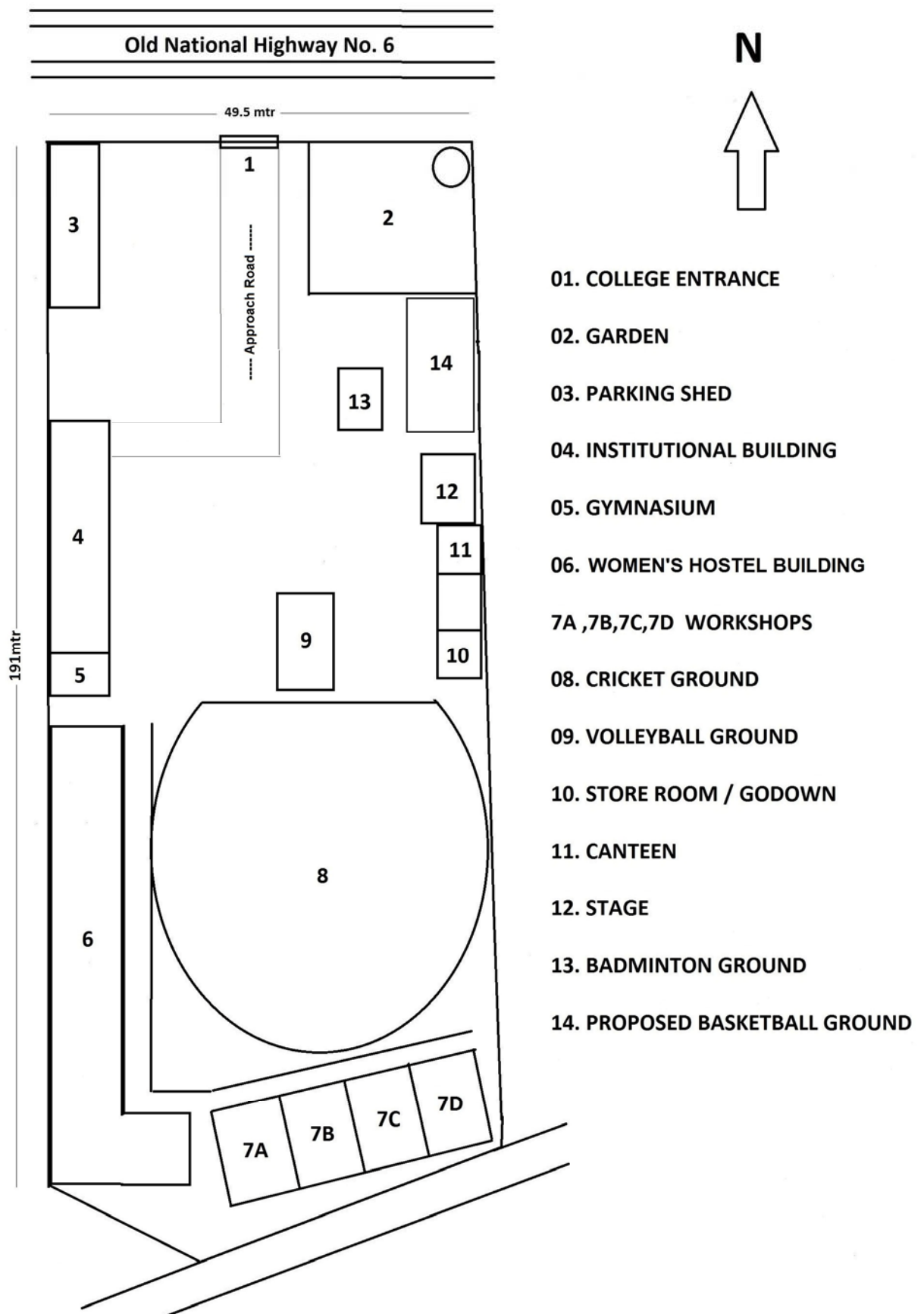
4.1.4   How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

To provide ease of access to available infrastructural facilities by the physically disabled students, most of the infrastructural facilities of the college like Principal Office, Admin Office, Staff Room, Library, Reading Room, Class Rooms, Conference Hall, Gymnasium, Canteen, Toilets etc. are situated on the ground floor. Also the direction of Govt. of India regarding Disabled Friendly Construction of Public Utility Building is followed by the College. The Combination of Stair Cum Ramp way is present at the main entrance of both the buildings.

4.1.5 Give details on the residential facility and various provisions available within them:

Hostel Facility – Accommodation available

Women's Hostel with intake capacity of 60 Students.

Recreational facilities, gymnasium, yoga center, etc.

Modern Gymnasium (with 15 station multi gym, jogger machine, smith machine, roman chair, Abs slimmer, hyper extension machine, cable cross over, free weights etc) available for students as well as outsiders.

Cricket ground, volleyball court, athletics, carrom, chess, Short Put, Disc Throw, Lezim etc

College Canteen is also available as a recreational facility.

Computer facility including access to internet in hostel

NO

Facilities for medical emergencies

There is First Aid facility with the Physical Education Department. Also the Primary Health Care Shahapur is at 1km distance which is easily reachable in just few minutes.

Library facility in the hostels

NO

Internet and Wi-Fi facility

Internet facility is available. The efforts are being made to make the campus a Wi-Fi zone but due to highway work in progress wired internet lines are not functional since last 18 months. Wi-fi facility will be provided as soon as the wired internet lines will become functional.

Recreational facility-common room with audio-visual equipments

NIL

Available residential facility for the staff and occupancy

NIL

Constant supply of safe drinking water

Constant Supply of drinking water is ensured through couple of 500 ltr Water Cooler with RO UV Water Purifier.

Security

For security purpose College has made such timing arrangements that 24 hours at least one of the Peons is available inside the premises on changing shift basis. Sleeping arrangements for Peon is made inside the premises.

Also the premises is partially monitored by CCTV cameras

4.1.6   What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The college has provided following facilities of the health care for staff and students inside the campus.

- Every year medical checkup of each and every student is conducted by Visiting Doctor. This program is co-ordinated by Physical Education Dept.

- First-aid boxes are available for students and staff.

- A 24 hour Ambulance Service is also available.

- There is also a well-equipped Gymnasium to ensure that the student's fitness levels remain high.

4.1.7   Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Sr.No.	Special Units	Teacher In Charge	Location / Space Available
01	IQAC	Dr. Ku. A.P.Wanjari	Management Chamber
02	Grievance Redressal Cell	Principal	Principal Office
03	Women's Guidance Cell	Ku.S.D.Waghade	Home Eco. Lab
04	Career Counseling Cell	Mr.M.G.Tembhare	UGC-CCC
05	Network Resource Centre	Mr.M.G.Tembhare	UGC-NRC
06	Gymnasium	Asst. Prof. M.A.Rahangdale	Physical Education Dept.
07	Canteen	--	College Canteen
08	500 ltr Capacity Water Cooler with RO & UV Water purifier is mounted on two different places	--	Old Building & New Building

4.2   Library as a Learning Resource

4.2.1   Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Library is an essential and integral component of every college. Library is the soul of college, and treasure house of knowledge. It is also a centre of information for the educational, social and cultural development.

Composition of the Library Advisory Committee is tabulated below:

Sr.No	Name		Designation
01	Dr. A. S. Mohabansi	(Principal)	Chairman
02	Ku. P. H. Rahangdale	(Librarian)	Convener
03	Dr. Ku. A. P. Wanjari	(HOD-Eng. Dept.)	Member
04	Asst.Prof. J.V.Kotangale	(Matathi Dept.)	Member
05	Dr. Ku. N. I. Borkar	(HOD-Sociology Dept.)	Member
06	U.R. of College	(Student)	Member

Initiatives implemented by the committee

- Practice of Donation of Books by Faculty, Students, External Member to College Library is started since last few years.
- Practice of Library Exhibition on various subjects is started since last few years.
- Library Automation is on the verge of Completion.
- Hugh Database of E-Books has been developed.

4.2.2 Provide details of the following:

- **Total area of the library (in Sq. Mts.)**

  Library   : 76 sq. mtr

  Reading Room   : 48 sq. mtr

- **Total seating capacity of**

  Reading Room   : 40 seats

  E-Resource Section   : 02 seats

  Distribution Section : 02 seats

  Librarian Section   : 02 Seats

- **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**

  Working Days   : 8.00 am to 5.30 pm

  Before Examination   : 7.30 am to 6.00 pm

  During Examination   : 7.30 am to 6.00 pm

  During Vacation   : 7.30 am to 1.30 pm

- **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)**

  The Library consists of Librarian Section, Distribution Section, E-resource Section and Storage cum stacking section.

  The reading room consists of Magazine Stand and Sitting arrangement.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

For purchasing of books and journals:

• In the beginning of the Academic session, the faculty members are informed to submit their demands for the necessary books to be purchased.

• The library also regularly receives the book catalogues of different publishing houses. These catalogues are brought to the notice of the faculty. The demand received from the faculty is placed before the Library Advisory Committee and decision is taken about the books to be purchased.

• E-resources (books and journals) has been started in the library through N-LIST programme from last few years

.

The amount spent on procurement of new books, journals and periodicals during the last four years is given below:

Library holdings	2011-12		2012-13		2013-14		2014-15	
	Nos	Total Cost	Nos	Total Cost	Nos	Total Cost	Nos	Total Cost
Text books	238	68600/-	272	321566/-	279	93539/-	677	175604
Reference Books	12	15000/-	122	161567/-	54	124071/-	166	126872
Journals/ Periodicals	07		10		12		15	
e-resources	1100+	--	1400+	--	1200+	--	1400+	--
Any other (specify)								

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

OPAC	**: Available**
Electronic Resource Management package for e-journals	**: YES**
Federated tools to search articles in multiple databases	**: YES**
Library Website	**: NO**
In-house/remote access to e-publications	**: YES**
Library automation	**: YES**
Total number of computers for public access	**: 2**
Total numbers of printers for public access	**: 1**
Internet band width/speed	**: 2 mbps**
Institutional Repository	**: YES**
Content management system for e-learning	**: NIL**
Participation in Resource sharing networks (like Inflibnet)	**: YES**

4.2.5 Provide details on the following items:

Average number of walk-ins	**: 45-50**
Average number of books issued/returned	**: 30-35**
Ratio of library books to students enrolled	**: 07:01**
Average number of books added during last three years	**: 3000**
Average number of login to opac (OPAC)	**: 10-15**
Average number of login to e-resources	**: 05-10**
Average number of e-resources downloaded/printed	**: 04-05**

Number of information literacy trainings organized : 02

Details of "weeding out" of books and other materials : NIL

4.2.6   Give details of the specialized services provided by the library

Manuscripts   : NIL

Reference   : Sufficiently Available

Reprography   : Xerox Machine & Printer

ILL (Inter Library Loan Service)   : NIL

Information deployment and notification : Library Notice Board

                                                    Exhibition , Class Circulars

Download   : Relevant and important

                                                    resources are downloaded by

                                                    Librarian, Students & UGC NRC

Printing   : By Students, Library Attendant

Reading list/ Bibliography compilation   : Available

In-house/remote access to e-resources   : Available

User Orientation and awareness   : YES

Assistance in searching Databases   : By Librarian and at UGC NRC

INFLIBNET/IUC facilities   : Available

4.2.7   Enumerate on the support provided by the Library staff to the students and teachers of the college.

Library staff provides the support to students & teachers if following ways:

- The library staff helps to locate the book/resource to the student and teachers of the college.

- A special orientation programme for fresh students is conducted by the librarian in the beginning of the session regarding proper and effective use of library services.

- In every quarter library organize book exhibition for student & staff.

- Reprographic facility is available within the library.

- Special rights are given to faculty/students to access the e-journals, periodicals & reference books.

- Library is kept open beyond college working hours for students and teachers, whenever required.

- Library Staff maintains the records of the news, articles, advertisements related to College to serve as a proof to various agencies.

- Soft copies of study material & various e_resources (such as University syllabus, question papers, examination schedule, e-books, e-journals etc) are provided to Staff & Students on demand.

- Advertisement related to employment, Scholarly articles, Articles related to students, important news published in Newspapers are displayed on the library notice board and maintained properly in a file..

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

- For ease of access to physical handicapped students, the library is housed on the ground floor.

- Physically challenged students are given top priority while issuing the books.

- For physically challenged students additional books and reading material are issued for long duration

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

Yes. A feedback register is maintained wherein students, staff & library visitors can record their comments and suggestions. Library advisory committee then analyzes feedback received and accordingly suggestive measures are implemented for improving the services for the users.

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4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- **Number of computers with Configuration (provide actual number with exact configuration of each available system)**

Sr. No	CPU	HDD	RAM	OS	Monitor	Location
1	P- IV	80GB	512GB	Win-XP	CRT	IT Lab 1
2	P- IV	80GB	512GB	Win-XP	CRT	IT Lab 1
3	P- IV	80GB	512GB	Win-XP	CRT	IT Lab 1
4	P- IV	80GB	512GB	Win-XP	Samsung CRT	IT Lab 1
5	P- IV	80GB	512GB	Win-XP	Samsung CRT	IT Lab 1
6	P- IV	80GB	512GB	Win-XP	Samsung CRT	IT Lab 1
7	P- IV	80GB	512GB	Win-XP	Samsung CRT	IT Lab 1
8	Dual Core	40GB	512GB	Win-XP	ViewSonic CRT	IT Lab 1

9	Dual Core	40GB	512GB	Win-XP	ViewSonic CRT	IT Lab 1
10	Dual Core	40GB	512GB	Win-XP	ViewSonic CRT	IT Lab 1
11	Dual Core	40GB	512GB	Win-XP	ViewSonic CRT	IT Lab 1
12	Dual Core	40GB	512GB	Win-XP	ViewSonic CRT	IT Lab 1

Sr. No	CPU	HDD	RAM	OS	Monitor	Location
13	Dual Core	80GB	1GB	Win-XP	AOC TFT	Admin Office
14	Dual Core	80GB	1GB	Win-XP	AOC TFT	Admin Office
15	Dual Core	80GB	1GB	Win-XP	AOC TFT	Admin Office
16	Dual Core	80GB	1GB	Win-XP	AOC TFT	Admin Office
17	Dual Core	80GB	1GB	Win-XP	AOC TFT	Admin Office
18	Dual Core	80GB	1GB	Win-XP	AOC TFT	Library
19	Dual Core	80GB	1GB	Win-XP	AOC TFT	Library
20	Dual Core	80GB	1GB	Win-XP	AOC TFT	
21	Dual Core	80GB	1GB	Win-XP	AOC TFT	
22	Dual Core	80GB	1GB	Win-XP	AOC TFT	
23	Intel i 3	500GB	2GB	Win-7	VS TFT	UGC-CCC
24	Intel i 3	500GB	2GB	Win-7	VS TFT	UGC-CCC
25	Intel i 3	500GB	2GB	Win-7	VS TFT	UGC-CCC
26	Intel i 3	500GB	2GB	Win-7	VS TFT	UGC-CCC
27	Intel i 3	500GB	2GB	Win-7	VS TFT	UGC-NRC
28	Intel i 3	500GB	2GB	Win-7	VS TFT	UGC-NRC
29	Intel i 3	500GB	2GB	Win-7	VS TFT	UGC-NRC
30	Intel i 3	500GB	2GB	Win-7	VS TFT	UGC-NRC
31	Intel i 3	500GB	2GB	Win-7	VS TFT	UGC-NRC
32	Lenovo I 3	500GB	2GB	Win-7	Lenovo	IT Lab 2
33	Lenovo I 3	500GB	2GB	Win-7	Lenovo	IT Lab 2
34	Lenovo I 3	500GB	2GB	Win-7	Lenovo	IT Lab 2
35	Lenovo I 3	500GB	2GB	Win-7	Lenovo	IT Lab 2

36	Lenovo I 3	500GB	2GB	Win-7	Lenovo	IT Lab 2
37	Lenovo I 3	500GB	2GB	Win-7	Lenovo	IT Lab 2
38	Lenovo I 3	500GB	2GB	Win-7	Lenovo	IT Lab 2
39	Lenovo I 3	500GB	2GB	Win-7	Lenovo	IT Lab 2
40	Lenovo I 3	500GB	2GB	Win-7	Lenovo	IT Lab 2
41	Lenovo I 3	500GB	2GB	Win-7	Lenovo	IT Lab 2
42	Laptop I 3	320GB	2GB	Win-7		Library
43	AMD Athlon	320GB	2GB	Win-7	CRT	IT Lab
44	P4	80GB	1GB	Win-7	CRT	IT Lab
45	Lenovo 1 5	500GB	2GB	Win-7	Lenovo	Lang. Lab
46	Lenovo 1 5	500GB	2GB	Win-7	Lenovo	Lang. Lab
47	Lenovo 1 5	500GB	2GB	Win-7	Lenovo	Lang. Lab
48	Lenovo 1 5	500GB	2GB	Win-7	Lenovo	Lang. Lab
49	Lenovo 1 5	500GB	2GB	Win-7	Lenovo	Lang. Lab
50	Lenovo 1 5	500GB	2GB	Win-7	Lenovo	Lang. Lab
51	Lenovo 1 5	500GB	2GB	Win-7	Lenovo	Lang. Lab
52	Lenovo 1 5	500GB	2GB	Win-7	Lenovo	Lang. Lab
53	Lenovo 1 5	500GB	2GB	Win-7	Lenovo	Principal Office
54	Lenovo 1 5	500GB	2GB	Win-7	Lenovo	Admin Office
55	Lenovo I 3	500GB	2GB	Win-7	Lenovo	Ambedkar Study Centre
56	Lenovo I 3	500GB	2GB	Win-7	Lenovo	Ambedkar Study Centre
57	Lenovo I 3	500GB	2GB	Win-7	Lenovo	Gandhian Study Centre
58	Lenovo I 3	500GB	2GB	Win-7	Lenovo	Gandhian Study Centre
59	Laptop I 3	750GB	4GB	Win-7		Dept. of Management

- **Computer-student ratio**

6:100

- **Stand alone facility**

> Standalone computing facility is available for Principal, Librarian, CCC Co-ordinator.

- **LAN facility**

> Separate LAN for Admin Office
>
> Separate LAN for Library
>
> Separate LAN for IT-Lab1
>
> Common LAN for UGC NRC & CCC
>
> Separate LAN for Language Lab

- **Wifi facility**

The efforts are being made to make the campus a Wi-Fi zone but due to highway work in progress wired internet lines are not functional since last 18 months. Wi-fi facility will be provided as soon as the wired internet lines will become functional.

- **Licensed software**

Includes Win – XP, Win – 7, M.S. OFFICE, LIBMAN, CMS (College Management Software), NET Protector, Quick Heal.

- **Number of nodes/ computers with Internet facility**

9 Computers at UGC CCC & NRC

10 Computers at Language Lab

2 Computers & 1 Laptop in Library

1 Computer at Principal Office

1 Laptop at Dept. of Management

5 Computers at Administrative Office

We have provision of 3G USB Internet Dongles with the help of which any computer at any time can be connected to internet with just plug and play.

- **Any other**

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

9 Computers available with 3G Connectivity at UGC CCC & NRC

10 Computers available with 3G Connectivity at Language Lab

2 Computers available with 3G Connectivity & 1 Laptop in Library

1 Computer available with 3G Connectivity at Principal Office

1 Laptop available with 3G Connectivity at Dept. of Management

5 Computers available with 3G Connectivity at Administrative Office

The college provides free internet and computer accessing facility to the staff and the students during the college hours as well as after college as per need. The computers are connected with LAN in the Admin office, IT Lab, Library and in Language Lab.

 We also have provision of 3G USB Internet Dongles with the help of which any computer at any time can be connected to internet with just plug and play.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

Up-grading of IT infrastructure is carried out as and when required. Steps are also taken to up-grade the computers purchased earlier in order to keep abreast with

the latest technology. The college has up-graded computers to latest configurations and installed latest versions of software on these computers.

The institution has a plan to maintain and upgrade the IT infrastructure. It also intends to gradually increase the number of ICT equipment. It has the plan to construct a separate new building as a Computer Centre. Also there is a plan to convert most of the classrooms and science labs to smart classes in the near future. The process of making the College a WiFi zone is under consideration.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Session	2010-11	2011-12	2012-13	2013-14
Amount	526601	571862	74250	640250

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

Following are the various teaching-learning methods used by teachers:

- Use of Text Book Visualizers in class rooms for efficiently explaining Text, Charts, Tables, Maps, Images etc.

- The teachers are facilitated to prepare computer aided teaching learning materials such as power point presentation, animation and videos.

- Conducting Audio-Video sessions with the help of LED Projectors.

- Use of Voice Amplifiers especially for teachers with low pitch voice.

- Use of Copy boards while delivering guest lecture or seminar. This ICT tool enables to take multiple print of matter written on the White Board.

- Providing internet facility for Data Collection.
- Language lab is provided for improving English language skills.

- College Library has numerous Visual Dictionaries & Encyclopedias for reference which ensure better understanding of the particular subject/topic.

4.3.6   Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Online teaching learning resources
- Through INFLIBNET about 3100 e-journals and 75000 e-books can be accessed by the faculty for preparing a topic or study material.
- N-LIST
- Web Searching, to open email account

Independent learning
- The language lab provides facilities for improving and enhancing English Language skills.

ICT enabled classrooms
- Certain topics are taught by the faculty with the help of PPT, videos and animations.
- Notes, handouts, and study material are also provided to the student using ICT.

- Use of interactive boards and OHPs for effective and easy learning.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

NO

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The institution identifies the need for annual maintenance of the physical infrastructure, equipment, computer systems, land, furniture & the estimation therein sought as budget allocation.

Based on necessity assessment for proper maintenance of equipment, furniture, laboratories and classrooms are optimally made.

The details of the expenditure made during last four years are given below:

		2010-11	2011-12	2012-13	2013-14
a.	**Building**	194439/-	140491/-	258569/-	345430/-
b.	**Furniture**	274806/-	170660/-	32600/-	114424/-
c.	**Equipment**	497317/-	1854750/-	451237/-	2463825/-
d.	**Computers**	526601/-	571862/-	74250/-	640250/-

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The college has peons and sweepers for the regular cleanliness & maintenance of the Office, Class Rooms, Laboratories, Toilets and the whole premises. The electricians, plumbers, carpenters, welders, gardeners etc. are hired locally as and when required on the daily wedges as well as on contractual basis for the maintenance of the infrastructure facilities. Similarly we have local service provider for the maintenance of computer system and related devices. The college takes necessary care and precaution towards the maintenance of its infrastructure, facilities and equipments. Painting of the college premises is undertaken on an annual basis. Pre-monsoon maintenance is undertaken. Furniture including benches, desks, tables, cupboards and chairs are repainted, repaired and sometimes are replaced. Technicians are called for repairs of LCD, Computers, laboratory equipments and apparatuses.

Special Care is taken for timely maintenance of Water Cooler & RO-UV Water Purifiers.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

Annual maintenance contract for service of computers and allied gadgets is in place. Regular service of sensitive equipment is carried out by supplying firms.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The major steps taken by the college to upkeep and maintain the sensitive equipments are as follows:

- First of all Our Institution has Installed LA (Lightening Assistant) which is a device to protect all the electrical and electronic equipment from lightening during rainy season.

- The college has installed UPS and Stabilizers for sensitive equipments in the laboratories and other places to prevent from high voltage fluctuations.

- College has stand alone facility for Backup power in the form of generator.

- For the supply of water the college has its own well & Bore well.

- The college gets staff members instructed for using sensitive equipments for their longer durability.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1   Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes ,the institution publishes its updated prospectus annually.

The contents of the prospectus are as follows:

- Cover with brief Information and College Photograph.
- Academic Calendar as per R.T.M Nagpur University.
- Goals and Mission of the College.
- Important Information related to Admission.
- Document to be enclosed with admission form.
- Information regarding fee structure.
- Information related to Govt. Scholarship.
- Awards given for academic excellence.
- Information related to Library and its rules.
- Subject wise information regarding courses available.
- Rules related to student attendance.
- Information of Teaching and Non-Teaching Staff.
- Special Information for Parents.
- Information about UGC Sponsored Courses.
- Admission Form
- Information about Local Managing Committee.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

5.1.4 What are the specific support services/facilities available for Students from SC/ST, OBC and economically weaker sections

- These students are made available the benefits of scholarships/freeships offered by the State/Central government.
- Reservation policy as per the govt. norms is followed by the college.
- Conveyance Allowance od Rs. 500/month to Students on availability of funds from UGC.
- Remedial classes are conducted to assists students in their studies.
- Programmes organized to prepare students from SC, ST and OBC categories for competitive examination & academic growth.

Students with physical disabilities

- Provision of Ramps
- Availability of Principal Office, Admin Office, Staff Room, Library, Reading Room, Gymnasium etc on ground floor.

Overseas students

NIL

Students to participate in various competitions/National and International

- Sports dresses, sports kits and other goods are provided.

- TA and DA is provided to students who participates in various competitions- National and International.

- Timely Travel Arrangements.

- Special classes are also arranged to help these participants make up for the lost classes.

Medical assistance to students: health centre, health insurance etc.

- Availability of First Aid Boxes

- Annual Health Checkup Camp for Students by Physical Education Dept.

- Availability of Consulting Medical Practitioner.

Organizing coaching classes for competitive exams

- Career Counseling Cell organizes a guidance workshop every year by inviting expert from the field. Although we do not have provision for regular coaching classes.

Skill development (spoken English, computer literacy, etc.,)

- English Language Lab.

- 21 day Spoken English Course with the help of Interactive Session.

- Career Orientation & Skill development through Computer Literacy Course.

- 3 day Personality Development Workshop is held every year.

- Skill development through NSS.

Support for "slow learners"

- Remedial classes are organized for such slow learners.
- Simplified versions of books are recommended to them.
- Certain Add-on courses are introduced to hone their skills.

Exposures of students to other institution of higher learning / corporate / business house etc.

- UG & PG students are required to participate in Seminars conducted in other colleges and research institutions.
- Study tour to University Campus.
- Various Industrial Visits.
- The participation of the students in quiz competitions, cultural events and literary festivals organized in other colleges is also ensured.

Publication of student magazines

College magazine is published every year. Various Literary forms including articles, poems, creative writing, posters are invited from the students and teachers and are published in annual magazine. The editorial board for this magazine is formed amongst the students headed by one faculty member as an in-charge.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

Developing entrepreneurial skills among students:

- By providing real time experience of the corporate work culture during industrial tours.
- By organizing debates and seminars on present corporate issues.
- Institute also organizes workshop and guest lectures on career orientation & Self employment to develop entrepreneurial skills among the students.

5.1.6   Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

The policy of the institution is holistic development of each and every student. For this purpose the college organizes several extra and co-curricular activities, and motivates them to participate in the same. Equal and ample opportunity is provided to students for participating in extracurricular events.

additional academic support, flexibility in examinations

- Extra classes are engaged for those students participating in extracurricular events to make up for their absence in regular classes.
- The Examination is scheduled in such a manner so as to accommodate these students and enable them to appear for their exams.
- The college awards marks for sports persons as per the rules of the university.

special dietary requirements, sports uniform and materials

- Necessary Sports material and gears are provided.
- TA & DA is provided to participants.
- Arranging intra-collegiate games and sports contests.

any other

NIL

5.1.7   Enumerating   on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-

CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

The institution gives only general support & guidance to those appearing for various competitive exams. Few students have appeared in these exams and later reported the matter to us on their being selected but we do not have exact data regarding this.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

The students are given following counselling services:

Academic counselling

The Admission Committee conducts academic counselling at the time of entry into the college regarding the choice of stream and subjects. Academic counselling is also given to the students through various seminars and workshops organized for them.

Personal counselling

Personal counselling is received by the students through the Grievance Redressal Cell. The Principal and Teachers listen to the various problems of students and provide optimum solution.

Career counselling

Career counselling is handled by the Career Counselling Cell. Career Counselling begins right at the time of admission through the Admission Committee. The teachers guide and direct the students regarding the choice of stream / subjects. Seminars and Personality Development Workshops, MPSC/UPSC preparation programs are other ways of disseminating information among the students and counselling them regarding career options. Information regarding various competitive exams, jobs, vacancies is displayed on library notice boards.

Psycho-social counselling

Tree plantation, rallies for social awareness (gender equality, dowry, de-addiction, save girl child, water conservation and management, forestation etc.), Blood-donation camps, guest lectures organized in college and NSS camps. Faculty motivates the students to donate blood. These activities instill social responsibilities among students.

5.1.9   Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

The institution has a Student Grievance & Discipline Committee that deals mainly with grievances received. Issues affecting the students are discussed by the members of the Committee and are redressed in consultation with Principal. Besides this, there is a suggestion box placed at a prominent place on campus where students can put in their grievances. The grievances have been amicably addressed. The grievances redressed during last four years are as follow:

Year	Grievance Received	Redressal Steps
2010-11	Provision for Cold Water during summer.	Water Cooler with 500ltr capacity with RO UV Purifier was installed
2010-11	Extra Classes for tough subjects such as English, F/A, IT, Economics	Remedial Coaching Classes initiated.
2011-12	Provision of Ceiling Fans in all the Class rooms.	Each and every room inside the College including Classrooms are provided sufficient numbers of Ceiling Fans.

2011-12	Please provide books for Competitive Exam	Sufficient number of Books on various competitive exams was procured.
2011-12	Provide Teaching through Projectors	Additional Projectors were purchased and Teaching through Projector once a week per subject was enforced upon teachers.
2012-13	During rainy season the College Entrance becomes so much muddy that pedestrians can't come inside the College	Concrete road was constructed from Approach Road to College Entrance to College Building.
2012-13	Please provide separate girls toilet	Existing Girls toilet was renovated with sitting arrangements and Separate Toilet for Ladies Staff was constructed.
2012-13	Please provide separate boys toilet	Existing Boys toilet was renovated and separate Toilet for Gents Staff was constructed.
2012-13	Please provide College Uniform	Detailed discussion was carried out and committee for same selected a Color & Pattern for College Uniform.
2013-14	Provision to improve English Language	English Language Lab was Set up.
2013-14	Please provide of Permanent Stage for Cultural activities	Open Air Stage was constructed

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

In last 16 years of College history we haven't received any complaint from students regarding sexual harassment. However there is a Women's Harassment Committee to resolve such issues if they arise. We are already bound to take action as per the rules laid down by the University. The Committee comprises the following members.

Asst. Prof. S.D.Waghade   -   Convenor

Asst. Prof. S.D.Diyewar   -   Member

Asst. Prof. S.N.Ravidas   -   Member

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes, there is an anti ragging committee which comprises of

Asst. Prof. M.A.Rahangdale	-	Convener
Asst. Prof. J.V.Kotangale	-	Member
Asst. Prof. R.P.Bawankar	-	Member
Dr.S.D.Waghade	-	Member

Ragging is banned in the college. The college has adopted the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 & has constituted an Anti-Ragging Committee governed by the senior staff members of our college. No instances of ragging have been reported during the last four years. Also our college is located in a rural place and the people here are peace loving. They are barely aware of such malpractices of ragging.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The institution is committed to the overall welfare and wellbeing of its students. Some of the schemes are listed below:
- Various Scholarships and prizes
- Remedial classes
- A Book Bank scheme for meritorious students
- Flexibility in payment of fees to all the students.
- The college has Grievance redressal Cell to solve their complaints or problems.
- Health checkup is conducted by the college for every year.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

NO

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Employed · Campus selection · Other than campus recruitment	

No data available.

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The Institution is constantly engaged in encouraging the students towards successful completion of their courses and progression to higher level of education. It is done by ensuring that the students get the best result in the exams and by developing their skills as through various Career Oriented Courses. Further, they are helped through such programmes as would enable them develop their personality. Various programmes arranged in the college in which the students take active part also help them indirectly. We have PG courses in two subjects, namely M.A in Economics and Political Science so that students academic progression is smooth to PG level.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The institute co-operates with the students with special supports so as they should not drop out or face failures. Academic counselling, remedial classes and Teacher-Ward Tutorial System to help them, we do not have any effective provisions for such students. We channelize UGC funded courses to support students progress and to indirectly prevent their drop out ratio and failure proportion. The college makes an effort to minimize the dropout rate by:

- Organizing remedial classes for weak students.
- Organizing special lectures on the spoken English.
- Issuing books from the book bank to the needy students.
- Providing helping hand to the needy students.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The College gives importance to sports, games, cultural and other extracurricular activities.

Sports Activity:-

The students of our College participate in various sports and games such as Volleyball, Cricket, kho-kho , kabaddi, athletics, wrestling, cross-country, soft-ball, Power Lifting, Tai-Quando, Hockey etc, in various Inter-University/ Inter College, state level tournaments.

Details of Participation:

Participated in all the above mentioned sports events organized by University

Cultural and other extracurricular activities available to students:

The institute arranges, hosts, participates in many types of cultural programs at different levels and bags prizes and award too. Range of the cultural program includes Annual Gathering, Welcome Functions and send off functions, Important Days Celebrations, Historical Anniversaries, NSS, Personality Development Camps.

5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Following are the details:

- In Oct. 2010 group of 8 students stood 2nd Runner up in District Level Folk Dance Competition.

- In Aug. 2010 students of Our College Won the District Level Group Singing Competition.

- In Dec. 2011 Mr.Promod Shende stood 2nd Runner up of Inter College 100 mtr racing.

- During Session 2011-12 Mr. Chakradhar Meshram stood 2nd Runner up of Inter College 110 mtr Hurdles.

- During Session 2012-13 Mr. Umesh Meshram stood 3rd Runner up of Inter College 110 mtr Hurdles.

- During Session 2013-14 Mr. Atul Wanjari Stood Runner Up in Inter College Wrestling Competition.

- During Session 2013-14 Mr. Tushar Pise won Gold Medal in Tai-Quando. He was also selected for Inter University Tai-Quando Competiton held in Chennai from 8th – 12th Jan 2014.

- During Session 2013-14 Ku. Mamta Meshram won Silver Medal in 400 mtr Hurdles.

- During Session 2013-14 Ku. Reshma Urkude won Silver Medal in 400 mtr Hurdles.

- Ku.Reshma Urkude and Pooja Sood were selected for Vidharbh Women's Hockey Team and participated in 4th National Junior Hockey Tournament held in Mysore in Feb. 2014.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- Oral feedback is collected from the parents during Parent Teacher Meeting.
- Oral Feedback is also taken from ex-students in Alumni Association Meetings.
- Feedback is also obtained from employers who are invited to the college as speakers for seminars and workshops.
- The faculty also obtains feedback when they undertake industrial visits along with the students.
- The collected feedback is then assessed by the Principal and the core committee, necessary changes are implemented to improve the performance and quality of the institutional provisions.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The College involves and encourages students to publish materials like college magazine and other material in the following ways:

- A Chief Editor and few faculty members are given charge of guiding and supporting students in the publishing of a college magazine. The Student Editor and subeditors of the Magazine are in charge of collecting and compiling the articles and other materials offered by other students. College magazines, published annually, give opportunities to students to express their literary skills.

- Students are encouraged to write wall magazines and various news/articles regarding subject/faculty and display on display boards of all the faculties.

The editions of the College Magazine published during last four years are

Aakashzep   -   2010-2011

Akansha   -   2011-2012

Manthan   -   2012-2013

Manthan   -   2013-2014

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Yes, the college has a Student Council. Its selection, constitution, activities and funding are strictly done by the rules laid done by the University.

Major activities of the student council

- to organized the Elections of U.R every year.
- to organize functions like Farewell party, Teachers Day, Annual Function.
- to conduct maintain discipline and cleanliness in the institution.
- to bring forward the grievances of the students to the notice of the authorities.
- It acts as a mediator between the Principal and the students.
- Besides it plays an Active role in organizing co-curricular & extra – curricular activities

Funding of this Council

- Most of the financial requirements of the student council are met by the college.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

Following are the various academic and administrative bodies that have student representatives on them:

N.S.S

Students Council

Students Grievance & Redressal Cell

Anti-Ragging Committee

Library Advisory Committee

College Magazine Committee

Alumni Association

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The institution networks and collaborates with former faculty and the Alumni through the Alumni Association, Alumni Meets, and During Annual Function and through Telephone. The institution takes feedback on the academic and co-academic growth of the institution from them.

Any other relevant information regarding Student Support and Progression which the college would like to include.

- Excellent social profile representing 90% of students from marginalized and disadvantageous sections of society, first generation learners.

5.1.6 Give a comparative analysis of the institutional academic performance with reference to other colleges of the affiliating University and the University average. (Pass percentage, Distinctions, Gold medals and University Ranks, Marks obtained in relation to university average etc. (Last five years data)

The comparative analysis about the academic performance of our college i.e ARTS AND COMMERCE COLLEGE (ACCJ), JAWHARNAGAR Situated in rural area with PRAGATI ARTS COLLEGE (PAC) for women (situated in urban area) is given below

Session	Course	Pass %		Course	Pass %	Course	Pass %
		ACCJ	PAC		ACCJ		ACCJ
	B.A-I	11.9	21.9	B.Com-I	3.1	M.A-I	16.08
2010-11	B.A-II	11.03	9.6	B.Com-II	6.7		
	B.A-III	35.37	23.8	B.Com-III	-	M.A-II	38.75
	B.A-I	13.02	12.7	B.Com-I	1.4	M.A-I	28
2011-12	B.A-II	10.76	21.2	B.Com-II	29.4		
	B.A-III	18	30.6	B.Com-III	40	M.A-II	55.19
	B.A-I	10.04	5.5	B.Com-I	3.8	M.A-I	16.82
2012-13	B.A-II	7.42	4.3	B.Com-II	13.64		
	B.A-III	18.18	32.6	B.Com-III	25	M.A-II	30.41
	B.A-I	23.23	6.8	B.Com-I	8.18	M.A-I	38
2013-14	B.A-II	17.44	6.4	B.Com-II	12.5		
	B.A-III	30.20	32.5	B.Com-III	21.05	M.A-II	21.26

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

VISION:

To impart the secular education to students in general and to the underprivileged section of the society in particular.

MISSION:

►To help and encourage students to face global challenges through development of their overall personality by co-curricular and extra-curricular activities like sports, cultural activities, dramatics etc.

►To inculcate discipline a sense of responsibility, regularity and punctuality so as to make them responsible citizens.

►To create a feeling of unity and promote communal harmony among students.

►To create a sense of belonging towards their alma mater so that they can contribute their mite to its development and progress through an ongoing process of mutual interaction.

►To utilize human and natural resources along with the infrastructural facilities of the institution for the overall well being of the students and for the social development of the local/neighboring community.

As one of the key objectives of the institution is to help and encourage students in their overall development through co-curricular and extracurricular activities, it reflects its distinctive characteristics in terms of addressing the needs of the students it seeks to serve.

Moreover the institution lays emphasis on the utilization of human and other resources, infrastructural facilities etc for the socio-economic development of the students and people belonging to local/neighboring society, it indicates the institutes efforts towards fulfilling social needs and requirements.

However as far as institutions tradition and value orientation are concerned, various promotional program and cultural activities such as NSS camps, Self employment workshops, Adult literacy program, Women get-together for localities, festival for promoting Regional Tourism etc are carried out. Also while organizing the above mentioned activities a sense of responsibility, regularity and punctuality among students is ensured, this adds to value orientation.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The management, administration and faculty are unanimous in pursuing the realization of the academic mission. Design, compliance and review of achievements are undertaken with the participation of all the three. The financial

assistance of the management has tremendously helped to carry out various action plans charted by the faculty.

6.1.3 What is the involvement of the leadership in ensuring:

·the policy statements and action plans for fulfillment of the stated mission

Year-end Annual Governing Body meetings involving the management, academic and administrative staffs are conducted to review the execution of the goals for the current academic year.

·formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

At the commencement of every academic year a meeting of the Principal and the members of the faculty is conducted to discuss the academic plans, financial requirements and infrastructural demands. The resolutions are forwarded to the management for approval and support.

·Interaction with stakeholders

We have identified three categories as the beneficiaries of the educational practices on the campus -- the students, the industry and the society. Regular conduct of open forums for students to air their academic and extra-academic aspirations, demands and complaints have resulted in tremendous improvement in the learning environment on the campus. Feedbacks and suggestions on the quality of the human resource output of the campus are solicited from the industrial houses and other employers.

Parents of the students are required to maintain regular contact with the institution with respect to the academic progress and discipline of their wards.

·Proper support for policy and planning   through need analysis, research inputs and consultations with the stakeholders

The Career Counseling Cell of the campus receives, scrutinizes and implements the suggestions from prospective employers with the support of the faculty.

·Reinforcing the culture of excellence

Students who attain commendable positions and placements are formally recognized and students are made to interact with them to gain insights that shall help them in future. The institution organizes various kinds of competitions in the different subjects including sports and extracurricular activities. All the achievers are awarded in the form of certificate of excellence, verbal encouragement, trophies and mementoes.

·Champion organizational change

Our Leadership is always vigilant in observing changes in the global academic situation and strives hard to update the program and facilities of the institution according to recent trends.

6.1.4   What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

As the institution works on the participative and democratic principle of management, it frames all its plans & policies with consultation of the Academic Council, IQAC and other committees. At the time of the execution of its policies

& plans, all the staff members & students are involved. Outcomes & reviews are studied and changes for the improvement where required are incorporated in the system.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

- The top management with the help of principal and veteran professor of institution organize Interactive training sessions for faculty that discuss the issues related to college development, administration, appointment and infrastructural needs.
- In the Management committee meeting, head of the institute and some staff members nominated by the management committee are also present to provide information and suggestions if any.
- The principal with the support of the managements guides and motivates the staff to achieve the institutional goals and objectives.
- All the important functions of the college encourage and support the staff and the students.

6.1.6 How does the college groom leadership at various levels?

- Institute has NSS Department which provides an ample opportunity in grooming leadership among student and staff.
- The institute organizes various programs fostering personality development and Interpersonal skill.
- The management and Principal inspire staff members to participate in various activities related to the development of the college. The faculty members are motivated to participate in various committees such as Advisory Committee, Discipline Committee, Examination Committee, Sports committee, etc.
- The management and the Principal encourage and support the involvement of the staff in the nomination and election of various statutory boards

(Management Council, Academic Council, Board of studies, Senate etc) at the university level.

- To groom leadership among the students, in every academic year students are elected in student council as UR and CR as per university norms.

- Students are encouraged to participate in University/state/ National level competition, quiz and Debate.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The management and the administration have provided the individual departments the freedom to organize the academic, extension and cultural activities in consonance with the declared vision of the college. Assignment of workload, planning and purchase of departmental requirements are done at the Departmental level. Each Department plans and organizes the academic activities related to their subject. They are given freedom to frame time-tables of practicals, choosing and inviting guest speakers, accompanying students for field trips and other events outside the college.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

- The Local Management Committee includes representatives from both the teaching and non teaching staff.

- The college promotes participative management by the inclusion of all the stakeholders: Management, Principal, H.O.D., Faculty members, Administrative staff, students, Parents and Guardians.

- Meeting of the Local Management Committee and the Faculty is organized similarly regular departmental meeting are also organized.

- The IQAC Chairman and the college Principal form various academic and cultural committees. All the members of the committee actively contribute for effective, smooth and prompt functioning for achieving plans and goals of the respective committee.

- Feedback is taken from the stakeholders through Parents-teachers meetings, Alumni meetings and structured questionnaire feedback from students to improve the teaching learning process.

- Thus all levels of stakeholders contribute and promote a culture of participative management.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The Institutional Vision & Mission Statements express the quality policy of the College. These have been developed through inputs received from the various stakeholders. The College has a prime concern for the quality of education which is important to the students. For this purpose our policy on quality is continuously monitored and periodically reviewed.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes. Regular addition of Career Oriented Courses, catering to the need to the socially backward and economically deprived is prime on our developmental agenda. Other priorities include the aspects of infrastructural expansion and aesthetic improvement of the campus, and higher levels of participation in the various Curricular & extra-curricular activities of University, State & Nation.

6.2.3 Describe the internal organizational structure and decision making processes.

Internal Organization:

The Principal is the Head of the institution. An Officiating Vice Principal is appointed to do his duty in his absence or to help him carry out his duties in his presence. Various departmental Heads look after the fine functioning of their respective departments. Further various committees, cells, centres, etc are made with their own in-charge teachers and members. They all ensure the smooth functioning of these centres/cells/committees. The IQAC is the most important quality ensuring and planning cell in the college. The principal calls the meeting every now and then to plan, evaluate, and implement the policy decisions of the IQAC. Its Co-ordinator acts as a catalyst for the desirable changes in the institution. The annual report of the IQAC is sent to the NAAC every year. The Non-teaching staff members help in the administrative activities of the institution. There is a Head Clerk and his assistant clerks ensure the proper functioning of the administrative section based on the instructions of the Principal. Student representatives are also consulted from time to time.

Decision Making Processes:

There are some decisions which the Principal takes based on the deliberations of the LMC and the top management of the Society that runs the institution. The other and academic related decisions are taken by the Principal after the democratic process of discussions in the General meetings of the staff or IQAC meetings which are called before arriving at any decisions on major issues related to quality enhancement. Every teacher is a part of this decision-making process in as much as he is free to share his ideas on the issue in question. After discussions and proper synergy the most sensible decisions are tentatively taken and on support for it from the majority of the faculty members of the meetings, the binding and final decisions are taken. These decisions on quality, academic issues,

teaching-learning process, running of the institution, developmental activities, etc., are implemented soon afterwards. Periodic evaluations are made as to the efficacy of the decisions or their implementation.

6.2.4   Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching & Learning**
- **Research & Development**
- **Community engagement**
- **Human resource management**
- **Industry interaction**

Quality improvement strategies of the institution for Teaching and learning

- Maximum efforts are taken by the faculty to use ICT based Teaching & Learning.
- Faculty regularly attends Faculty Development Programmes like – Refresher courses, Orientation courses, Workshops etc.
- Participation of faculty in seminars, conferences, symposia etc.
- Research publications by the faculty members.
- Reward and recognitions for excellence in research by the institution.

Quality improvement strategies of the institution for Research & Development

- As per need and rules and regulation of the affiliated University study leave is granted for research work.
- Similarly Duty leave is granted to attend Refresher courses, Orientation courses, Workshops, seminars, conferences, symposia etc.
- Available necessary facilities in the college can be used by the faculty.
- Encouragement of the faculty to obtain UGC sponsored Research projects.

Quality improvement strategies of the institution for Community engagement

- The college conducts Community engagement through NSS. In the NSS camp the NSS volunteers along with villagers work to clean the major roads of the village and make them aware about sanitation. Similarly they interact with the villagers and make a survey about their number of members in the family, education, occupation, economic status, problems faced by them etc.

- Department of Geography organizes Socio-Economic Tours to interact with the community.

- College organizes Student rallies so as to create social awareness among the community regarding gender equality, female foeticide, dowry, alcoholism, drug de-addiction, water conservation etc.

- The community is invited for Annual Social Gathering and other college functions. Similarly the community is invited for Cultural Programmes of the NSS camp.

Quality improvement strategies of the institution for Human Resource Management

- Skilled faculty members are deputed in different committees according to their potential.

- Based on work load, qualified staff is recruited as per the guidelines provided by the R.T.M. Nagpur University, UGC and Government.

- Considering the need of time, the management makes available the skilled faculty on C. H. B.

- Mass-welfare programs like Blood donation, tree plantation, awareness rally, social survey etc are arranged by student's assistance.

Quality improvement strategies of the institution for Industry interaction

- Although our college is in a rural area and it is not a Professional college still we constantly try to develop linkage between college and industry so as to generate employability for the college student.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Principal works in co-ordination with the and provides them with necessary information about the working of the Institution. The meetings of Local Management Committee are held to review the activities of the college. Developments in the college are also communicated to the PTA and Alumni.

The Head of the institution, who plans, implements and monitors all the institutional programmes along with various academic & co-academic bodies, keeps in touch with the management through correspondence and presentation of reports in the management meetings. He also informs management about the growth of the institution and its achievements in various fields, term wise and annually. College publications, like News Articles, emails, newspaper reports too keep the information channel open.

6.2.6   How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

At the time of appointment each employee is handed over an appointment letter stating their responsibilities and the code of conduct.

- Through orientation programme conducted by the Head of the institution in the beginning of the academic session, the staff is given detailed instructions regarding the new programmes and projects to be undertaken by the college. These programmes are framed after discussions and

meetings with the managing committee at the central and local level and the academic council of the college.

- During the session, the visits of the office-bearers of the Managing Committee enable them to interact with the staff and apprise them of the goals and objectives of their various programmes. They also get feedback on the outputs of the already running programmes. This kind of interaction brings effectiveness and efficiency in the institution processes.

6.2.7   Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

Following were the resolutions adopted by the Local Management Committee for the academic year 2013-14

- Apply for Re-Accreditation Cycle 1 of the college.
- Organize National/State level Seminars.
- Apply for Sports Development grants to UGC.
- Collection for Donation to Uttarakhand Tragedy.
- Setting-up of the English Language laboratory.

The above resolutions have been implemented.

6.2.8   Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Yes, University has provision for according the status of autonomy. But the college has not applied for autonomy.

6.2.9   How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to

analyze the nature of grievances for promoting better stakeholder relationship?

Students Grievance & Redressal Cell directly deal with the students and their parents in case of complaints / grievances, and handle all their problems with the help of other faculty members or office bearers. Viable solutions to the problems are found out to the satisfaction of all. If need be, the Principal is also involved. During the interaction with the individuals, the committee members make analysis of the nature of their grievances and make recommendations / suggestions accordingly.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

NIL

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

- The Institution does not have a separate mechanism for analyzing student feedback on institutional performance.
- But through structured questionnaire feedback is taken from the students about assessment of the Teaching staff and facilities available.
- The institution maintains efficient internal coordinating mechanism between student and college. The head of the institution obtains oral feedback through periodic meetings with Student Council.
- Student Council is an important platform to obtain feedback on institutional performance.

- Oral feedback is taken from the students about institutional facilities through faculty members.
- Similarly oral feedback is also taken from the ex-students through Alumni meets.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The institution is very keen in sending teachers to Orientation and Refresher Courses. They are motivated to organize as well as participate in State/National/International Seminars and Conferences. Avenues for publication of research papers and books are facilitated for teachers. Workshops are often organized for the non-teaching staff on various aspects of office administration and automation.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The institution arranges occasional training programmes for the staff. It also encourages them to attend various conferences/seminars/workshops and refresher and orientation courses or short term programmes. They are also asked to write articles and books as often as possible and undertake research projects and research activities. This has considerably improved the faculty. These enable the staff/faculty to perform their roles and responsibilities in a better manner.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- The achievements of faculty members are monitored and updated in the college records. Performance appraisal system is implemented as per the guidelines from UGC.

- The appraisal report of faculty is made on the basis of his/her yearly achievements, discipline, quality, etc. and is then submitted to the head of the institute.

- In addition, the Annual Self Appraisal Forms are filled in by faculty in a specific format, based on which the Principal writes a report and the same are sent to higher authorities.

- Through the self Appraisal system we evaluate our shortcomings and improve upon them and help to improve the API of faculties.

- The participation of the teachers in various college affairs is closely monitored by the principal. The head of institution also uses evaluation in an informal way to improve the services of the office staff.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

Management reviews the performance appraisal reports filled in by every staff member and acts accordingly. The Management plays an important role in the performance appraisal of the staff. Annual increments and placement are all implemented under the signature of the Management. The duly filled in format gives the management ample insight into the working of the particular member of the staff. The management later calls the staff meeting and general lines of improvement are suggested without mentioning anyone in particular. In cases where individual corrections and advice is to be given, the management makes individual interactions with such members and correctives actions taken without hurting anyone. Whatever decisions the management takes are also communicated to the stakeholders during the individual meeting.

6.3.5   What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

- Leave Travel Concession.
- Medical reimbursement.
- Advance salary to Non-Teaching Staff.
- PF Loans.

6.3.6   What are the measures taken by the Institution for attracting and retaining eminent faculty?

The college provides pay scales as per UGC rules and security of service to the faculty and other staff who have desired qualifications, knowledge and skills. Those who are employed on adhoc and contractual basis are offered better pay scales and assurance of job. They are continued in the coming sessions and where required the faculty on contractual basis is offered permanent employment. In some cases additional increment is also paid to a candidate with good skills and qualification.

<center>

6.4 Financial Management and Resource Mobilization

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6.4.1   What is the institutional mechanism to monitor effective and efficient use of available financial resources?

During the Management Council meetings perfect financial planning is done and this plan is strictly adhered to as far as possible to make the best use of the limited financial resources at the disposal. In some cases consultations are made with experts in the field; several levels of discussions are done before the final draft of the plan. Cost-benefit analysis, if not in the strict economic sense, at least as a major consideration, is often done before undertaking any project. Principal then

gives the charge to someone to supervise the effective implementation of any project undertaken. This avoids the possibility of any money being wasted. As for constructions only the most committed and those quickly completing the infrastructures are selected so as to avoid unnecessary delay and financial wastage.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The internal auditing is done by Y.K.Shashtri & Co., Chartered Accountant, appointed by the management. The external audit is done by the government auditor deputed by the Joint Director, Higher Education, Nagpur Region. The last audit was done during 2013-14. There were no major audit objections.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The major sources of Institutional funding are as follows:
- Total fee collected from the students.
- Grants received from State Government.
- Grants received from UGC under various schemes.
- Funds received from R. T. M. Nagpur University, Nagpur.
- Funds from Management.

Further if there is any deficit on account of recurring & non recurring expenditure, the management makes up the deficit amount. Apart from F. D's there are no reserve funds available in the last year as college has no provision for such reserve funds.

(For the details audited income and expenditure statement of the years 10-11, 11-12, 12-13 & 13-14 are attached)

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

NIL

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, the institutional policy is to follow the plans, suggestions, and ideas that come up in the IQAC meetings- the synergy of various stakeholders who are in the IQAC. Plans are formulated, implemented and evaluated by the IQAC. Every year a few meetings are called and quality related issues are discussed and quality augmentation steps are identified and without any compromise they are implemented under normal circumstances. Periodic evaluations are made as to whether the plans are being carried out effectively. After a while such quality related activities became a habit for most members and the mechanism became inbuilt.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

So far whatever decisions taken by the IQAC were approved by the management and hence all of them were implemented. Mr.M.G.Tembhare who is the management representative cum member of IQAC is holding prominent place in the management body and is the Joint Secretary of the society that runs the college and hence he always succeeded in convincing the management to accept the decisions taken.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes. A few members are from the outside who are Industrialist, Government Servant, Private Employee and Community Representative. They have been insistent on eradicating language barrier by boosting English language Skills, infrastructural development, introduction of various Short Term Courses etc. These suggestions acted as a catalyst for so many changes in the college.

d. How do students and alumni contribute to the effective functioning of the IQAC?

We have included a 2 alumni and 1 student members in the IQAC. The students co-operate with the staff in implementing all the decisions taken by the IQAC. The alumni also feel impressed by the positive changes taking place as a result of the implementation of the plans drafted by the IQAC. So they also give their moral support to all these activities guided by the IQAC. Their suggestions for further improvement are always useful**.**

e. How does the IQAC communicate and engage staff from different constituents of the institution?

Since we have a small institution and so communicating with the members of the staff is an easy task. A letter issued by the Principal is sent for everyone's

signature whenever there is a meeting. During the meeting all that is to be communicated with the members of the staff is effectively done. The rest of the communication is done by the co-ordinator by way of individual contacts with the members and sometimes in the staff room collectively or by issuing a notice

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

Apart from the IQAC guided framework for quality assurance, we also follow the conventional framework which includes general meetings called by the Principal. Both these together ensure that the quality enhancing measures are properly adopted and implemented within the stipulated timeframe. Also some important discussions taking place within the LMC also find their reverberations in both the meetings.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Besides giving clear-cut instructions during the Meetings other special training is not yet given to the staff for the implementation of the quality assurance procedures. However the staff is sent for Orientation and Refresher Courses or seminars and conferences as usual. The Co-ordinator and the Principal attend regularly the NAAC related seminars and presents papers, too. These too have a bearing on quality assurance.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Yes. At the commencement of every academic year, the Head of the institution (Principal) arranges a meeting of every department and suggests submitting their report at the end of session. The principal assesses the performance of the teacher on the Parameters of teaching style, subject clarity and behavior with the student, regularity, and the feedback of students. The institution is affiliated with the R.T.M. Nagpur University, Nagpur. The University has its set mechanism to audit the academic working of the college. Every year the Management sends a team of the experts like LEC, to conduct academic audit. The team visits the college and very minutely observes the working of the institution in all its aspects.

6.5.5   How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

- The college follows the guidelines of the affiliating University for internal quality assurance in teaching-learning, research, industry institute interaction, higher studies, good citizens and academic audits.
- The college quality assurance mechanism are similarly developed using the guidelines of quality assurance agencies like NAAC also.
- University Local Enquiry Committee (LEC) visits the college for inspection of the academic processes.

6.5.6   What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- **Teachers Evaluation by Students**: Students evaluate their teachers online at the end of each academic year. Thereafter the feedback is communicated to the teachers for further improvement.

- **Teaching Plans**: Teaching plans are designed by each teacher, reviewed by HODs and approved by the Principal.

- **Syllabus Completion Report**: Syllabus completion report is scrutinized by HODs.

- **Self-Appraisal Report**: Annual performance-based self appraisal report is submitted to the Principal who analyses the data for the purpose of Career Advancement.

- **Observation of Lectures**: The Principal makes a surprise visit to a class to observe a lecture.

6.5.7   How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

- Instructions regarding the quality assurance are communicated to the faculty members, especially the newly appointed ones, in the beginning of the session through meetings with the Principal.

- Students are also made aware of such policies through orientation programmes conducted by the administration and by the heads of departments.

- The college informs the external stakeholders about its policies through prospectus, other publications and advertisements in newspapers and TV channels. It makes extra efforts to send is publications to the individual members of the management, officers of educational & other bodies, industry units the college is related to.

Any other relevant information regarding Governance

Leadership and Management which the college would like to include.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1   Does the Institute conduct a Green Audit of its campus and facilities?

NO, because our college is situated in pollution free area**.**

7.1.2   What are the initiatives taken by the college to make the campus eco-friendly?

Energy conservation

The college class rooms are made in such a way that enough sun light and air enter into them. Therefore, there is no need of artificial light.(Still the college provided lights to the class rooms)

Use of renewable energy

The Installation of Solar Water Heater, Solar Street Lights, Sloar High Mask Lights and Solar Invertors is under consideration and will be channelized in the coming session.

Water harvesting

Check dam construction

Our NSS unit occasionally helps the nearby villagers to construct check-dams.

Efforts for Carbon neutrality

Plantation

In order to keep the college fresh campus, many trees are planted in the campus. The trees are maintained and watered so that they should not die. Besides this, the NSS volunteers do their best to keep the campus plastic free.

Hazardous waste management

We do not have any hazardous waste material.

E - waste management

So far we have not accumulated any e-waste for disposal.

7.2   Innovations

7.2.1   Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

- Use of innovative ICT tools such as Smart Boards, Copy Boards, Voice Amplifiers & Projectors.
- CCTV camera surveillance.
- Tutorial system - Every class is assigned to a teacher for holistic monitoring and improvement. This entails the reservation of certain hours for tutorial engagement.
- Induction of Smart class rooms with interactive board where multimedia presentations enhance the level of communication.
- Created our own E-Library by piling up huge database of e-books, biographies, case studies & e-journals, newsletters.

7.3   Best Practices

7.3.1   Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Evaluative Report of the English Department

1. Name of the department : **English**

2. Year of Establishment : **1998**

3. Names of Programmes / Courses offered : **B.A**
   (UG, PG, M.Phil., Ph.D., Integrated Masters;
   Integrated Ph.D., etc.)

4. Names of Interdisciplinary courses and : **NIL**
   the departments/units involved

5. Annual/ semester/choice based : **Annual**
   credit system (programme wise)

6. Participation of the department in the : **NIL**
   courses offered by other departments

7. Courses in collaboration with other : **NIL**
   universities, industries, foreign institutions, etc.

8. Details of courses / programmes discontinued : **NIL**
   (if any) with reasons

9. Number of Teaching posts

	Sanctioned	Filled
Professors	--	--
Associate Professors	--	--
Asst. Professors	03	02
Contributory	03	03

10. Faculty profile with name, qualification, designation, specialization,

(D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Exp.	No. of Ph.D. Students guided for the last 4 years
Ku. A. P. Wanjari	M.A, M.Phil, Ph.D	Asst. Prof. In English	Literature	14	00
Mr. V. S. Ganvir	M.A ,M. Phil	Asst. Prof. In English	Literature	06	00
Mr. P.S.Deshbhratar	M.A	CHB	Literature	08	00
Mr.S.K.Nandagawali	M.A	CHB	Literature	08	00
Ku.R.B.Patle	M.A	CHB	English	00	00

11. List of senior visiting faculty : **NIL**

12. Percentage of lectures delivered and practical : **33.33 %**
classes handled(programme wise) by temporary faculty

13. Student -Teacher Ratio (programme wise) : **665:5**

14. Number of academic support staff (technical) : **NIL**
and administrative staff; sanctioned and filled

15. Qualifications of teaching faculty with : **01 Ph.D 03 M.Phil**
DSc/ D.Litt/ Ph.D/ MPhil / PG. **01 M.A**

16. Number of faculty with ongoing projects from : **NIL**
a) National b) International funding agencies
and grants received

17. Departmental projects funded by DST - FIST : **NIL**
, DBT, ICSSR, etc. and total grants received

18. Research Centre /facility recognized : **NIL**
by the University

19. Publications:

Publication per faculty : **NIL**

Number of papers published in peer : **N I L**

reviewed journals   (national / international)
by faculty and students

\# Number of publications listed in International   : **NIL**
Database (For Eg: Web of Science, Scopus,
Humanities International Complete, Dare Database
- International Social Sciences Directory, EBSCO host, etc.)

\# Monographs   : **NIL**

\# Chapter in Books   : **NIL**

\# Books Edited   : **NIL**

\# Books with ISBN/ISSN numbers with details   : **NIL**
 of publishers

\# Citation Index   : **NIL**

\# SNIP   : **NIL**

\# SJR   : **NIL**

\# Impact factor   : **NIL**

\# h-index   : **NIL**

20. Areas of consultancy and income generated   : **NIL**

21. Faculty as members in

a) National committees   : **NIL**

b) International Committees   : **NIL**

c) Editorial Boards….   : **NIL**

22. Student projects

a) Percentage of students who have done   : **NIL**
in-house projects including inter
departmental/programme

b) Percentage of students placed for projects   : **NIL**
in organizations outside the institution
i.e. in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by   : **NIL**
faculty and students

24. List of eminent academicians and scientists / visitors to the
department

                                                                      : **NIL**

25. Seminars/ Conferences/Workshops organized & the source

of funding

a) National   : **NIL**

b) International   : **NIL**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
--	--	--	--	--	--
--	--	--	--	--	--

*M = Male   *F = Female

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	100 %	0 %	0 %
B.Com	100 %	0 %	0 %

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	**Not Applicable**
PG to M.Phil.	**Not Applicable**
PG to Ph.D.	**Not Applicable**
Ph.D. to Post-Doctoral	**Not Applicable**
Employed • Campus selection • Other than campus recruitment	**NIL** **Approx. 10 %**
Entrepreneurship/Self-employment	**Approx. 20 %**

30. Details of Infrastructural facilities

a) Library   : **Only Central Library**

b) Internet facilities for Staff & Students   : **At UGC N.R.C & CCC**

c) Class rooms with ICT facility   : **01**

d) Laboratories   : **01**

31. Number of students receiving financial assistance from college, university, government or other agencies

: **492 from GOI**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

: **NIL**

33. Teaching methods adopted to improve student learning

- **Use of ICT based Teaching Methods**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

: **NSS**

35. SWOC analysis of the department and Future plans

Strength:
- Ever-increasing Strength of Students
- English Language Lab.

Weakness:
- Poor Result
- No PG Department.

Opportunities:
- Publication by faculty
- Can start PG Department

Challenges:
- To overcome the fear of English Language among rural students.

Future Plans:
- To Organize National/State level seminar and to improve the result %.

Evaluative Report of the Marathi Department

1. Name of the department : **Marathi**

2. Year of Establishment : **1998**

3. Names of Programmes / Courses offered : **B.A**
   (UG, PG, M.Phil., Ph.D., Integrated Masters;
   Integrated Ph.D., etc.)

4. Names of Interdisciplinary courses and : **NIL**
   the departments/units involved

5. Annual/ semester/choice based : **Annual**
   credit system (programme wise)

6. Participation of the department in the : **NIL**
   courses offered by other departments

7. Courses in collaboration with other : **NIL**
   universities, industries, foreign institutions, etc.

8. Details of courses / programmes discontinued : **NIL**
   (if any) with reasons

9. Number of Teaching posts

	Sanctioned	Filled
Professors	--	--
Associate Professors	--	--
Asst. Professors	02	02
Contributory	01	01

10. Faculty profile with name, qualification, designation, specialization,
    (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Exp.	No. of Ph.D. Students guided for the last 4 years
Dr. R. R. Chaudhari	M.A,M.Phil, Ph.D	Asst. Prof. In Marathi	Marathi	14	00
Mr. J. V. Kotangale	M.A,M.Phil, Ph.D	Asst. Prof. In Marathi	Marathi	14	00
Mr.G. M. Selokar	M.A,M.Phil	CHB	Marathi	04	00

11. List of senior visiting faculty   : **NIL**

12. Percentage of lectures delivered and practical   : **14.28 %**
    classes handled(programme wise) by temporary faculty

13. Student -Teacher Ratio (programme wise)   : **875:3**

14. Number of academic support staff (technical)   : **NIL**
    and administrative staff; sanctioned and filled

15. Qualifications of teaching faculty with   : **02 Ph.D 01 M.Phil**
    DSc/ D.Litt/ Ph.D/ MPhil / PG.

16. Number of faculty with ongoing projects from   : **NIL**
    a) National b) International funding agencies
    and grants received

17. Departmental projects funded by DST - FIST   : **NIL**
    , DBT, ICSSR, etc. and total grants received

18. Research Centre /facility recognized   : **NIL**
    by the University

19. Publications:

\# Publication per faculty   : **NIL**

\# Number of papers published in peer   : **N I L**

reviewed journals (national / international)
by faculty and students

\# Number of publications listed in International   : **NIL**
Database (For Eg: Web of Science, Scopus,
Humanities International Complete, Dare Database
- International Social Sciences Directory, EBSCO host, etc.)

\# Monographs   : **NIL**

\# Chapter in Books   : **NIL**

\# Books Edited   : **NIL**

\# Books with ISBN/ISSN numbers with details   : **NIL**
 of publishers

\# Citation Index   : **NIL**

\# SNIP   : **NIL**

\# SJR   : **NIL**

\# Impact factor   : **NIL**

\# h-index   : **NIL**

20. Areas of consultancy and income generated   : **NIL**

21. Faculty as members in

a) National committees   : **NIL**

b) International Committees   : **NIL**

c) Editorial Boards….   : **NIL**

22. Student projects

a) Percentage of students who have done   : **NIL**
in-house projects including inter
departmental/programme

b) Percentage of students placed for projects   : **NIL**
in organizations outside the institution
i.e. in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by   : **NIL**
faculty and students

24. List of eminent academicians and scientists / visitors to the
department

                                                                  : **NIL**

25. Seminars/ Conferences/Workshops organized & the source

of funding

a) National   : **NIL**

b) International   : **NIL**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
--	--	--	--	--	--
--	--	--	--	--	--

 *M = Male   *F = Female

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	100 %	0 %	0 %

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	**Not Applicable**
PG to M.Phil.	**Not Applicable**
PG to Ph.D.	**Not Applicable**
Ph.D. to Post-Doctoral	**Not Applicable**
Employed • Campus selection • Other than campus recruitment	**NIL** **Approx. 10 %**
Entrepreneurship/Self-employment	**Approx. 20 %**

30. Details of Infrastructural facilities

   a) Library   : **Only Central Library**

   b) Internet facilities for Staff & Students   : **At UGC N.R.C & CCC**

   c) Class rooms with ICT facility   : **01**

   d) Laboratories   : **01**

31. Number of students receiving financial assistance from college, university, government or other agencies

: **492 from GOI**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

: **NIL**

33. Teaching methods adopted to improve student learning

- **Use of ICT based Teaching Methods**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

: **NSS**

35. SWOC analysis of the department and Future plans

Strength:
- Ever-increasing Strength of Students
- Well qualified Faculties.

Weakness:
- Lack of major/minor research projects.
- No PG Department

Opportunities:
- Student can get research guidance
- Can Start PG Department

Challenges:
- To convert students from Marathi to any other language.

Future Plans:
- To Organize National/State level seminar and to improve the result %.

Evaluative Report of the Hindi Department

1. Name of the department   : **Hindi**

2. Year of Establishment   : **1998**

3. Names of Programmes / Courses offered   : **B.A**
    (UG, PG, M.Phil., Ph.D., Integrated Masters;
    Integrated Ph.D., etc.)

4. Names of Interdisciplinary courses and   : **NIL**
    the departments/units involved

5. Annual/ semester/choice based   : **Annual**
    credit system (programme wise)

6. Participation of the department in the   : **NIL**
    courses offered by other departments

7. Courses in collaboration with other   : **NIL**
    universities, industries, foreign institutions, etc.

8. Details of courses / programmes discontinued   : **NIL**
    (if any) with reasons

9. Number of Teaching posts

	Sanctioned	Filled
Professors	--	--
Associate Professors	--	--
Asst. Professors	01	01
Contributory	01	01

10. Faculty profile with name, qualification, designation, specialization,

(D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Exp.	No. of Ph.D. Students guided for the last 4 years
Ku. S. D. Diyawar	M.A, M. Phil.	Asst. Prof. In Hindi	Hindi	14	00
Ku. N. D. Bisen	M.A	CHB	Hindi	00	00

11. List of senior visiting faculty   : **NIL**

12. Percentage of lectures delivered and practical   : **25 %**
classes handled(programme wise) by temporary faculty

13. Student -Teacher Ratio (programme wise)   : **450:2**

14. Number of academic support staff (technical)   : **NIL**
and administrative staff; sanctioned and filled

15. Qualifications of teaching faculty with   : **01 M.Phil 01 M.A**
DSc/ D.Litt/ Ph.D/ MPhil / PG.

16. Number of faculty with ongoing projects from : **NIL**
a) National b) International funding agencies
and grants received

17. Departmental projects funded by DST - FIST : **NIL**
, DBT, ICSSR, etc. and total grants received

18. Research Centre /facility recognized   : **NIL**
by the University

19. Publications:

\# Publication per faculty   : **NIL**

\# Number of papers published in peer   : **N I L**

reviewed journals   (national / international)
by faculty and students

\# Number of publications listed in International   : **NIL**
Database (For Eg: Web of Science, Scopus,
Humanities International Complete, Dare Database
- International Social Sciences Directory, EBSCO host, etc.)

\# Monographs   : **NIL**

\# Chapter in Books   : **NIL**

\# Books Edited   : **NIL**

\# Books with ISBN/ISSN numbers with details   : **NIL**
 of publishers

\# Citation Index   : **NIL**

\# SNIP   : **NIL**

\# SJR   : **NIL**

\# Impact factor   : **NIL**

\# h-index   : **NIL**

20. Areas of consultancy and income generated   : **NIL**

21. Faculty as members in

a) National committees   : **NIL**

b) International Committees   : **NIL**

c) Editorial Boards….   : **NIL**

22. Student projects

a) Percentage of students who have done   : **NIL**
in-house projects including inter
departmental/programme

b) Percentage of students placed for projects   : **NIL**
in organizations outside the institution
i.e. in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by   : **NIL**
faculty and students

24. List of eminent academicians and scientists / visitors to the
department

                                                        : **NIL**

25. Seminars/ Conferences/Workshops organized & the source

of funding

a) National   : **NIL**

b) International   : **NIL**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
--	--	--	--	--	--
--	--	--	--	--	--

 *M = Male   *F = Female

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	100 %	0 %	0 %

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	**Not Applicable**
PG to M.Phil.	**Not Applicable**
PG to Ph.D.	**Not Applicable**
Ph.D. to Post-Doctoral	**Not Applicable**
Employed • Campus selection • Other than campus recruitment	**NIL** **Approx. 10 %**
Entrepreneurship/Self-employment	**Approx. 20 %**

30. Details of Infrastructural facilities

a) Library : **Only Central Library**

b) Internet facilities for Staff & Students : **At UGC N.R.C & CCC**

c) Class rooms with ICT facility : **01**

d) Laboratories : **01**

31. Number of students receiving financial assistance from college, university, government or other agencies

: **492 from GOI**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

: **NIL**

33. Teaching methods adopted to improve student learning

- **Use of ICT based Teaching Methods**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

: **NSS**

35. SWOC analysis of the department and Future plans

Strength:
- Ever-increasing Strength of Students

Weakness:
- Lack of major/minor research projects.
- Qualification of the faculty not upto the mark.
- No PG department

Opportunities:
- Can Start PG department

Challenges:
- Publication by Faculty
- Research by Faculty

Future Plans:
- To Organize National/State level seminar and to improve the result %.

Evaluative Report of the Sociology Department

1. Name of the department : **Socilogy**

2. Year of Establishment : **1998**

3. Names of Programmes / Courses offered : **B.A**
   (UG, PG, M.Phil., Ph.D., Integrated Masters;
   Integrated Ph.D., etc.)

4. Names of Interdisciplinary courses and : **NIL**
   the departments/units involved

5. Annual/ semester/choice based : **Annual**
   credit system (programme wise)

6. Participation of the department in the : **NIL**
   courses offered by other departments

7. Courses in collaboration with other : **NIL**
   universities, industries, foreign institutions, etc.

8. Details of courses / programmes discontinued : **NIL**
    (if any) with reasons

9. Number of Teaching posts

	Sanctioned	Filled
Professors	--	--
Associate Professors	--	--
Asst. Professors	02	02
Contributory	--	--

10. Faculty profile with name, qualification, designation, specialization,

(D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Exp.	No. of Ph.D. Students guided for the last 4 years
Dr. A. S. Mohabansi	M.A,M.Phil, Ph.D.	Principal	Sociology	14	06
Dr. N. I. Borkar	M.A, Ph.D NET	Asst. Prof. In	Sociology	01	00

11. List of senior visiting faculty : **NIL**

12. Percentage of lectures delivered and practical : **0 %**
classes handled(programme wise) by temporary faculty

13. Student -Teacher Ratio (programme wise) : **472:2**

14. Number of academic support staff (technical) : **NIL**
and administrative staff; sanctioned and filled

15. Qualifications of teaching faculty with : **02 Ph.D**
DSc/ D.Litt/ Ph.D/ MPhil / PG.

16. Number of faculty with ongoing projects from : **NIL**
a) National b) International funding agencies
and grants received

17. Departmental projects funded by DST - FIST : **NIL**
, DBT, ICSSR, etc. and total grants received

18. Research Centre /facility recognized : **NIL**
by the University

19. Publications:

Publication per faculty : **NIL**

Number of papers published in peer : **0 2**

reviewed journals (national / international)
by faculty and students

\# Number of publications listed in International   : **NIL**
Database (For Eg: Web of Science, Scopus,
Humanities International Complete, Dare Database
- International Social Sciences Directory, EBSCO host, etc.)

\# Monographs   : **NIL**

\# Chapter in Books   : **NIL**

\# Books Edited   : **NIL**

\# Books with ISBN/ISSN numbers with details   : **NIL**
 of publishers

\# Citation Index   : **NIL**

\# SNIP   : **NIL**

\# SJR   : **NIL**

\# Impact factor   : **NIL**

\# h-index   : **NIL**

20. Areas of consultancy and income generated   : **NIL**

21. Faculty as members in

a) National committees   : **NIL**

b) International Committees   : **NIL**

c) Editorial Boards….   : **NIL**

22. Student projects

a) Percentage of students who have done   : **NIL**
in-house projects including inter
departmental/programme

b) Percentage of students placed for projects   : **NIL**
in organizations outside the institution
i.e. in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by   : **1 Research Guide**
faculty and students

24. List of eminent academicians and scientists / visitors to the
department

: **Dr. Sanjay Dudhe, Chairman BOS, RTM Nagpur University**
: **Dr. B.k.Swain, HOD, Sociology Dept., RTM Nagpur University**

25. Seminars/ Conferences/Workshops organized & the source

of funding

a) National   : **NIL**

b) International   : **NIL**

c) University Level   : Workshop of Syllabus Development

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
--	--	--	--	--	--
--	--	--	--	--	--

*M = Male *F = Female

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	100 %	0 %	0 %

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	**Not Applicable**
PG to M.Phil.	**Not Applicable**
PG to Ph.D.	**Not Applicable**
Ph.D. to Post-Doctoral	**Not Applicable**
Employed • Campus selection • Other than campus recruitment	**NIL** **Approx. 10 %**
Entrepreneurship/Self-employment	**Approx. 20 %**

30. Details of Infrastructural facilities

a) Library   : **Only Central Library**

b) Internet facilities for Staff & Students   : **At UGC N.R.C & CCC**

c) Class rooms with ICT facility   : **01**

d) Laboratories   : **01**

31. Number of students receiving financial assistance from college, university, government or other agencies

: **492 from GOI**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

: **NIL**

33. Teaching methods adopted to improve student learning

- **Use of ICT based Teaching Methods**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

: **NSS**

35. SWOC analysis of the department and Future plans

Strength:
- Well qualified Faculties.
- Faculty working as a research guide.

Weakness:
- Lack of major/minor research projects.
- Lack of publication.
- No PG department

Opportunities:
- Student can get research guidance from Internal Faculty
- Can start PG department.

Challenges:
- Declining students.

Future Plans:
- To Organize National/State level seminar and to improve the result %.

Evaluative Report of the Geography Department

1.	Name of the department	: **Geography**

2. Year of Establishment : **1998**

3. Names of Programmes / Courses offered : **B.A**
   (UG, PG, M.Phil., Ph.D., Integrated Masters;
   Integrated Ph.D., etc.)

4. Names of Interdisciplinary courses and : **NIL**
   the departments/units involved

5. Annual/ semester/choice based : **Annual**
   credit system (programme wise)

6. Participation of the department in the : **NIL**
   courses offered by other departments

7. Courses in collaboration with other : **NIL**
   universities, industries, foreign institutions, etc.

8. Details of courses / programmes discontinued : **NIL**
    (if any) with reasons

9. Number of Teaching posts

	Sanctioned	**Filled**
Professors	--	--
Associate Professors		
Asst. Professors	02	02
Contributory	--	--

10. Faculty profile with name, qualification, designation, specialization,

(D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Exp.	No. of Ph.D. Students guided for the last 4 years
Mr. M. S. Nakade	M. A, M.Phil.	Asst. Prof. In	M. A, M.Phil.	15	00
Mr. S. R. Gondane	M.A,M.Phil, NET	Asst. Prof. In	M.A,M.Phil, NET	05	00

11. List of senior visiting faculty : **NIL**

12. Percentage of lectures delivered and practical : **0 %**
classes handled(programme wise) by temporary faculty

13. Student -Teacher Ratio (programme wise) : **261:2**

14. Number of academic support staff (technical) : **NIL**
and administrative staff; sanctioned and filled

15. Qualifications of teaching faculty with : **01 NET 01 M.Phil**
DSc/ D.Litt/ Ph.D/ MPhil / PG.

16. Number of faculty with ongoing projects from : **NIL**
a) National b) International funding agencies
and grants received

17. Departmental projects funded by DST - FIST : **NIL**
, DBT, ICSSR, etc. and total grants received

18. Research Centre /facility recognized : **NIL**
by the University

19. Publications:

Publication per faculty : **NIL**

Number of papers published in peer : **N I L**

reviewed journals   (national / international)
by faculty and students

Number of publications listed in International   : **NIL**
Database (For Eg: Web of Science, Scopus,
Humanities International Complete, Dare Database
- International Social Sciences Directory, EBSCO host, etc.)

Monographs   : **NIL**

Chapter in Books   : **NIL**

Books Edited   : **NIL**

Books with ISBN/ISSN numbers with details   : **NIL**
 of publishers

Citation Index   : **NIL**

SNIP   : **NIL**

SJR   : **NIL**

Impact factor   : **NIL**

h-index   : **NIL**

20. Areas of consultancy and income generated   : **NIL**

21. Faculty as members in

a) National committees   : **NIL**

b) International Committees   : **NIL**

c) Editorial Boards….   : **NIL**

22. Student projects

a) Percentage of students who have done   : **NIL**
in-house projects including inter
departmental/programme

b) Percentage of students placed for projects   : **NIL**
in organizations outside the institution
i.e. in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by   : **NIL**
faculty and students

24. List of eminent academicians and scientists / visitors to the
department

                                                   : **NIL**

25. Seminars/ Conferences/Workshops organized & the source

of funding

a) National   : **NIL**

b) International   : **NIL**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
--	--	--	--	--	--
--	--	--	--	--	--

 *M = Male   *F = Female

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	100 %	0 %	0 %

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	**Not Applicable**
PG to M.Phil.	**Not Applicable**
PG to Ph.D.	**Not Applicable**
Ph.D. to Post-Doctoral	**Not Applicable**
Employed • Campus selection • Other than campus recruitment	**NIL** **Approx. 10 %**
Entrepreneurship/Self-employment	**Approx. 20 %**

30. Details of Infrastructural facilities

a) Library : **Only Central Library**

b) Internet facilities for Staff & Students : **At UGC N.R.C & CCC**

c) Class rooms with ICT facility : **01**

d) Laboratories : **01**

31. Number of students receiving financial assistance from college, university, government or other agencies

: **492 from GOI**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

: **NIL**

33. Teaching methods adopted to improve student learning

- **Use of ICT based Teaching Methods**
- **Use of Telescope and SLR Cameras.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

: **NSS**

35. SWOC analysis of the department and Future plans

Strength:
- Practical Oriented Subject.
- Departmental Laboratory.

Weakness:
- Lack of major/minor research projects.
- Qualification of the faculty not upto the mark.
- No PG department

Opportunities:
- Can Start PG department.
- Publication by faculty.

Challenges:
- Declining strength of students.

Future Plans:
- To Organize National/State level seminar and to improve the result %.

Evaluative Report of the History Department

1. Name of the department   : **History**

2. Year of Establishment   : **1998**

3. Names of Programmes / Courses offered   : **B.A**
    (UG, PG, M.Phil., Ph.D., Integrated Masters;
    Integrated Ph.D., etc.)

4. Names of Interdisciplinary courses and   : NIL
    the departments/units involved

5. Annual/ semester/choice based   : **Annual**
    credit system (programme wise)

6. Participation of the department in the   : NIL
    courses offered by other departments

7. Courses in collaboration with other   : **NIL**
    universities, industries, foreign institutions, etc.

8. Details of courses / programmes discontinued   : **NIL**
    (if any) with reasons

9. Number of Teaching posts

	Sanctioned	**Filled**
Professors	--	--
Associate Professors	--	--
Asst. Professors	01	01
Contributory	--	--

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Exp.	No. of Ph.D. Students guided for the last 4 years
Dr. R.M. Dohane	M.A,M.Phil, NET & SET Ph.D	Asst. Prof. In History	History	09	00

11. List of senior visiting faculty   : **NIL**

12. Percentage of lectures delivered and practical   : **0 %**
   classes handled(programme wise) by temporary faculty

13. Student -Teacher Ratio (programme wise)   : **271:1**

14. Number of academic support staff (technical)   : **NIL**
   and administrative staff; sanctioned and filled

15. Qualifications of teaching faculty with   : **01 Ph.D**
   DSc/ D.Litt/ Ph.D/ MPhil / PG.

16. Number of faculty with ongoing projects from   : **NIL**
   a) National b) International funding agencies
   and grants received

17. Departmental projects funded by DST - FIST   : **NIL**
   , DBT, ICSSR, etc. and total grants received

18. Research Centre /facility recognized   : **NIL**
   by the University

19. Publications:

\# Publication per faculty   : **NIL**

\# Number of papers published in peer   : **N I L**

reviewed journals   (national / international)
by faculty and students

\# Number of publications listed in International   : **NIL**
Database (For Eg: Web of Science, Scopus,
Humanities International Complete, Dare Database
- International Social Sciences Directory, EBSCO host, etc.)

\# Monographs   : **NIL**

\# Chapter in Books   : **NIL**

\# Books Edited   : **NIL**

\# Books with ISBN/ISSN numbers with details   : **NIL**
 of publishers

\# Citation Index   : **NIL**

\# SNIP   : **NIL**

\# SJR   : **NIL**

\# Impact factor   : **NIL**

\# h-index   : **NIL**

20. Areas of consultancy and income generated   : **NIL**

21. Faculty as members in

a) National committees   : **NIL**

b) International Committees   : **NIL**

c) Editorial Boards….   : **NIL**

22. Student projects

a) Percentage of students who have done   :**NIL**
in-house projects including inter
departmental/programme

b) Percentage of students placed for projects   : **NIL**
in organizations outside the institution
i.e. in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by   : **NIL**
faculty and students

24. List of eminent academicians and scientists / visitors to the
department

                                                : **NIL**

25. Seminars/ Conferences/Workshops organized & the source

of funding

a) National   : **NIL**

b) International   : **NIL**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
--	--	--	--	--	--
--	--	--	--	--	--

*M = Male   *F = Female

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	100 %	0 %	0 %

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	**Not Applicable**
PG to M.Phil.	**Not Applicable**
PG to Ph.D.	**Not Applicable**
Ph.D. to Post-Doctoral	**Not Applicable**
Employed • Campus selection • Other than campus recruitment	**NIL** **Approx. 10 %**
Entrepreneurship/Self-employment	**Approx. 20 %**

30. Details of Infrastructural facilities

a) Library : **Only Central Library**

b) Internet facilities for Staff & Students : **At UGC N.R.C & CCC**

c) Class rooms with ICT facility : **01**

d) Laboratories : **01**

31. Number of students receiving financial assistance from college, university, government or other agencies

: **492 from GOI**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

: **NIL**

33. Teaching methods adopted to improve student learning

- **Use of ICT based Teaching Methods**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

: **NSS**

35. SWOC analysis of the department and Future plans

Strength:
- Well qualified Faculties.

Weakness:
- Lack of major/minor research projects.
- No PG department

Opportunities:
- Can start PG department
- Publication by faculty

Challenges:
- To overcome declining Students strength

Future Plans:
- To Organize National/State level seminar and to improve the result %.

Evaluative Report of the Economics Department

1. Name of the department   : **Economics**

2. Year of Establishment   : **1998**

3. Names of Programmes / Courses offered   : **B.A, M.A**
    (UG, PG, M.Phil., Ph.D., Integrated Masters;
    Integrated Ph.D., etc.)

4. Names of Interdisciplinary courses and   : **NIL**
    the departments/units involved

5. Annual/ semester/choice based   : **Annual**
    credit system (programme wise)

6. Participation of the department in the   : **NIL**
    courses offered by other departments

7. Courses in collaboration with other   : **NIL**
    universities, industries, foreign institutions, etc.

8. Details of courses / programmes discontinued   : **NIL**
    (if any) with reasons

9. Number of Teaching posts

	Sanctioned	Filled
Professors	--	--
Associate Professors	--	--
Asst. Professors	01	01
Contributory	03	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Exp.	No. of Ph.D. Students guided for the last 4 years
Dr. C. P. Sakherwade	M.A,M.Phil, Ph.D.	Asst. Prof. In	Economics	05	00
Mr. S.B.Kadwe	M.A	CHB	Economics	03	00
Mr. A.V.Bhise	M.A	CHB	Economics	03	00
Mr. C. N. Gaurkar	M.A	CHB	Economics	01	00

11. List of senior visiting faculty : **NIL**

12. Percentage of lectures delivered and practical : **50 %**
classes handled(programme wise) by temporary faculty

13. Student -Teacher Ratio (programme wise) : **220:3**

14. Number of academic support staff (technical) : **NIL**
and administrative staff; sanctioned and filled

15. Qualifications of teaching faculty with : **01 Ph.D 03 M.A**
DSc/ D.Litt/ Ph.D/ MPhil / PG.

16. Number of faculty with ongoing projects from : **NIL**
a) National b) International funding agencies
and grants received

17. Departmental projects funded by DST - FIST : **NIL**
, DBT, ICSSR, etc. and total grants received

18. Research Centre /facility recognized : **NIL**
by the University

19. Publications:

Publication per faculty : **NIL**

Number of papers published in peer reviewed journals (national / international) by faculty and students   : **N I L**

Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)   : **NIL**

Monographs   : **NIL**

Chapter in Books   : **NIL**

Books Edited   : **NIL**

Books with ISBN/ISSN numbers with details of publishers   : **NIL**

Citation Index   : **NIL**

SNIP   : **NIL**

SJR   : **NIL**

Impact factor   : **NIL**

h-index   : **NIL**

20. Areas of consultancy and income generated   : **NIL**

21. Faculty as members in

a) National committees   : **NIL**

b) International Committees   : **NIL**

c) Editorial Boards….   : **NIL**

22. Student projects

a) Percentage of students who have done   : **NIL**
in-house projects including inter
departmental/programme

b) Percentage of students placed for projects   : **NIL**
in organizations outside the institution
i.e. in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by   : **NIL**
faculty and students

24. List of eminent academicians and scientists / visitors to the
department

                                                  : **NIL**

25. Seminars/ Conferences/Workshops organized & the source

of funding

a) National   : **NIL**

b) International   : **NIL**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
--	--	--	--	--	--
--	--	--	--	--	--

 *M = Male   *F = Female

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	100 %	0 %	0 %
M.A	100 %	0 %	0 %

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	**10 %**
PG to M.Phil.	**Not Applicable**
PG to Ph.D.	**Not Applicable**
Ph.D. to Post-Doctoral	**Not Applicable**
Employed • Campus selection • Other than campus recruitment	**NIL** **Approx. 10 %**
Entrepreneurship/Self-employment	**Approx. 20 %**

30. Details of Infrastructural facilities

    a) Library   : **Only Central Library**

    b) Internet facilities for Staff & Students   : **At UGC N.R.C & CCC**

    c) Class rooms with ICT facility   : **01**

    d) Laboratories   : **01**

31. Number of students receiving financial assistance from college, university, government or other agencies

: **492 from GOI**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

: **NIL**

33. Teaching methods adopted to improve student learning

- **Use of ICT based Teaching Methods**
- **Study tour to Historical Places**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

: **NSS**

35. SWOC analysis of the department and Future plans

Strength:
- Well qualified Faculty.
- PG Department Available.
- Minor Research Project Completed.

Weakness:
- Lack of major research projects.
- Lack of Publication.

Opportunities:
- Student can get research guidance from faculty.

Challenges:
- Declining Student Strength.

Future Plans:
- To Organize National/State level seminar and to improve the result %.

Evaluative Report of the Political Science Department

1.	Name of the department	: **Political Science**
2.	Year of Establishment	: **1998**
3.	Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)	: **B.A, M.A**
4.	Names of Interdisciplinary courses and the departments/units involved	: **NIL**
5.	Annual/ semester/choice based credit system (programme wise)	: **Annual**
6.	Participation of the department in the courses offered by other departments	: **NIL**
7.	Courses in collaboration with other universities, industries, foreign institutions, etc.	: **NIL**
8.	Details of courses / programmes discontinued (if any) with reasons	: **NIL**
9.	Number of Teaching posts	

	Sanctioned	Filled
Professors	--	--
Associate Professors	--	--
Asst. Professors	01	01
Contributory	03	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Exp.	No. of Ph.D. Students guided for the last 4 years
Dr. R. T. Patle	M.A,M.Phil. Ph.D	Asst. Prof. In Pol. Sci	Political Science	10	00
Miss. J.M.Bhure	M.A	CHB	M.A	05	00
Mr. S.N.Gajbhiye	M.A	CHB	M.A	03	00
Mr. D. N. Dorle	M.A	CHB	M.A	06	00

11. List of senior visiting faculty : **NIL**

12. Percentage of lectures delivered and practical : **50 %**
classes handled(programme wise) by temporary faculty

13. Student -Teacher Ratio (programme wise) : **384:4**

14. Number of academic support staff (technical) : **NIL**
and administrative staff; sanctioned and filled

15. Qualifications of teaching faculty with : **01 Ph.D 03 M.A**
DSc/ D.Litt/ Ph.D/ MPhil / PG.

16. Number of faculty with ongoing projects from : **NIL**
a) National b) International funding agencies
and grants received

17. Departmental projects funded by DST - FIST : **NIL**
, DBT, ICSSR, etc. and total grants received

18. Research Centre /facility recognized : **NIL**
by the University

19. Publications:

Publication per faculty : **NIL**

# Number of papers published in peer reviewed journals (national / international) by faculty and students	: **N I L**
# Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	: **NIL**
# Monographs	: **NIL**
# Chapter in Books	: **NIL**
# Books Edited	: **NIL**
# Books with ISBN/ISSN numbers with details of publishers	: **NIL**
# Citation Index	: **NIL**
# SNIP	: **NIL**
# SJR	: **NIL**
# Impact factor	: **NIL**
# h-index	: **NIL**
20. Areas of consultancy and income generated	: **NIL**
21. Faculty as members in	
a) National committees	: **NIL**
b) International Committees	: **NIL**

c) Editorial Boards….   : **NIL**

22. Student projects

a) Percentage of students who have done   : **NIL**
in-house projects including inter
departmental/programme

b) Percentage of students placed for projects   : **NIL**
in organizations outside the institution
i.e. in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by   : **NIL**
faculty and students

24. List of eminent academicians and scientists / visitors to the
department
  : **Dr.S.S.Umare (VNIT Nagpur)**

  : **Dr.W.B.Gurnule (Kamla Nehru College, Nagpur)**

25. Seminars/ Conferences/Workshops organized & the source

of funding

a) National   : **NIL**

b) International   : **NIL**

c) State Level   **: "Global awareness on Environmental Pollution"**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
--	--	--	--	--	--
--	--	--	--	--	--

 *M = Male   *F = Female

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	100 %	0 %	0 %
M.A	100 %	0 %	0 %

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	**20 %**
PG to M.Phil.	**Not Applicable**
PG to Ph.D.	**Not Applicable**
Ph.D. to Post-Doctoral	**Not Applicable**
Employed • Campus selection • Other than campus recruitment	**NIL** **Approx. 10 %**
Entrepreneurship/Self-employment	**Approx. 20 %**

30. Details of Infrastructural facilities

a) Library : **Only Central Library**

b) Internet facilities for Staff & Students : **At UGC N.R.C & CCC**

c) Class rooms with ICT facility : **01**

d) Laboratories : **01**

31.   Number of students receiving financial assistance from college, university, government or other agencies

: **492 from GOI**

32.   Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

: **NIL**

33.   Teaching methods adopted to improve student learning

- **Use of ICT based Teaching Methods**

34.   Participation in Institutional Social Responsibility (ISR) and Extension activities

: **NSS**

35.   SWOC analysis of the department and Future plans

Strength:
- Well qualified Faculties.
- PG department

Weakness:
- Lack of major/minor research projects.

Opportunities:
- Publication by faculty

Challenges:
- Declining Students Strength

Future Plans:
- To Organize National/State level seminar and to improve the result %.

Evaluative Report of the Home Economics Department

1. Name of the department : **Home Economics**

2. Year of Establishment : **1998**

3. Names of Programmes / Courses offered : **B.A**
    (UG, PG, M.Phil., Ph.D., Integrated Masters;
    Integrated Ph.D., etc.)

4. Names of Interdisciplinary courses and : **NIL**
    the departments/units involved

5. Annual/ semester/choice based : **Annual**
    credit system (programme wise)

6. Participation of the department in the : **NIL**
    courses offered by other departments

7. Courses in collaboration with other : **NIL**
    universities, industries, foreign institutions, etc.

8. Details of courses / programmes discontinued : **NIL**
    (if any) with reasons

9. Number of Teaching posts

	Sanctioned	**Filled**
Professors	--	--
Associate Professors	--	--
Asst. Professors	01	01
Contributory	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualifimation	Designation	Specialization	No. of Years of Exp.	No. of Ph.D. Students guided for the last 4 years
Dr. S. D. Waghade	M.A, M.Phil Ph.D	Asst. Prof. In Home	Home Economics	16	00
Miss. V.R.Tembhare	M.A	CHB	Home Economics	08	00

11. List of senior visiting faculty   : **NIL**

12. Percentage of lectures delivered and practical   : **25 %**
classes handled(programme wise) by temporary faculty

13. Student -Teacher Ratio (programme wise)   : **78:01**

14. Number of academic support staff (technical)   : **NIL**
and administrative staff; sanctioned and filled

15. Qualifications of teaching faculty with   : **01 Ph.D 01 M.A**
DSc/ D.Litt/ Ph.D/ MPhil / PG.

16. Number of faculty with ongoing projects from : **NIL**
a) National b) International funding agencies
and grants received

17. Departmental projects funded by DST - FIST   : **NIL**
, DBT, ICSSR, etc. and total grants received

18. Research Centre /facility recognized   : **NIL**
by the University

19. Publications:

\# Publication per faculty   : **NIL**

Number of papers published in peer reviewed journals (national / international) by faculty and students
: **N I L**

Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
: **NIL**

Monographs
: **NIL**

Chapter in Books
: **NIL**

Books Edited
: **NIL**

Books with ISBN/ISSN numbers with details of publishers
: **NIL**

Citation Index
: **NIL**

SNIP
: **NIL**

SJR
: **NIL**

Impact factor
: **NIL**

h-index
: **NIL**

20. Areas of consultancy and income generated
: **NIL**

21. Faculty as members in

a) National committees
: **NIL**

b) International Committees
: **NIL**

c) Editorial Boards….   : **NIL**

22. Student projects

a) Percentage of students who have done   : **NIL**
in-house projects including inter
departmental/programme

b) Percentage of students placed for projects   : **NIL**
in organizations outside the institution
i.e. in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by   : **NIL**
faculty and students

24. List of eminent academicians and scientists / visitors to the
department

                                                                        : **NIL**

25. Seminars/ Conferences/Workshops organized & the source

of funding

a) National   : **NIL**

b) International   : **NIL**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
--	--	--	--	--	--
--	--	--	--	--	--

 *M = Male   *F = Female

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	100 %	0 %	0 %

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	**Not Applicable**
PG to M.Phil.	**Not Applicable**
PG to Ph.D.	**Not Applicable**
Ph.D. to Post-Doctoral	**Not Applicable**
Employed • Campus selection • Other than campus recruitment	**Approx. 10 %**
Entrepreneurship/Self-employment	**Approx. 20 %**

30. Details of Infrastructural facilities

a) Library : **Only Central Library**

b) Internet facilities for Staff & Students : **At UGC N.R.C & CCC**

c) Class rooms with ICT facility : **01**

d) Laboratories : **01**

31. Number of students receiving financial assistance from college, university, government or other agencies

: **492 from GOI**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

: **NIL**

33. Teaching methods adopted to improve student learning

- **Use of ICT based Teaching Methods**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

: **NSS**

35. SWOC analysis of the department and Future plans

Strength:
- Departmental Laboratory.
- Well qualified Faculty.

Weakness:
- Lack of major/minor research projects.
- No PG department.

Opportunities:
- Publication by Faculty.
- Can Start PG department.

Challenges:
- Declining Student Strength.

Future Plans:
- To Organize National/State level seminar and to improve the result %.

Evaluative Report of the Commerce Department

1. Name of the department   : **Commerce**

2. Year of Establishment   : **1998**

3. Names of Programmes / Courses offered   : **B.Com**
   (UG, PG, M.Phil., Ph.D., Integrated Masters;
   Integrated Ph.D., etc.)

4. Names of Interdisciplinary courses and   : **NIL**
   the departments/units involved

5. Annual/ semester/choice based   : **Annual**
   credit system (programme wise)

6. Participation of the department in the   : **NIL**
   courses offered by other departments

7. Courses in collaboration with other   : **NIL**
   universities, industries, foreign institutions, etc.

8. Details of courses / programmes discontinued   : **NIL**
    (if any) with reasons

9. Number of Teaching posts

	Sanctioned	**Filled**
Professors	--	--
Associate Professors	--	--
Asst. Professors	3.5	03
Contributory	02	02

10. Faculty profile with name, qualification, designation, specialization,

(D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Exp.	No. of Ph.D. Students guided for the last 4 years
Dr. R. N. Mankar	M.Com, Ph.D	Asst. Prof in	Commerce	01	00
Dr. S. N. Ravidas	M.Com, Ph.D	Asst. Prof in	Commerce	01	00
Mr. R. P. Bawankar	M.Com, M.Phil.	Asst. Prof. In	Commerce	10	00
Mr. B.S.Damahe	M.Com, M.Phil	CHB	Commerce	11	00
Miss. K.N.Badwaik	M.Com, M.Phil	CHB	Commerce	06	00

11. List of senior visiting faculty   : **NIL**

12. Percentage of lectures delivered and practical   : **25 %**
    classes handled(programme wise) by temporary faculty

13. Student -Teacher Ratio (programme wise)   : **275:5**

14. Number of academic support staff (technical)   : **NIL**
    and administrative staff; sanctioned and filled

15. Qualifications of teaching faculty with   : **02 Ph.D 03 M.Phil**
    DSc/ D.Litt/ Ph.D/ MPhil / PG.

16. Number of faculty with ongoing projects from   : **NIL**
    a) National b) International funding agencies
    and grants received

17. Departmental projects funded by DST - FIST   : **NIL**
    , DBT, ICSSR, etc. and total grants received

18. Research Centre /facility recognized   : **NIL**
    by the University

19. Publications:

Publication per faculty   : **NIL**

Number of papers published in peer   : **N I L**

reviewed journals (national / international)
by faculty and students

Number of publications listed in International : **NIL**
Database (For Eg: Web of Science, Scopus,
Humanities International Complete, Dare Database
- International Social Sciences Directory, EBSCO host, etc.)

Monographs : **NIL**

Chapter in Books : **NIL**

Books Edited : **NIL**

Books with ISBN/ISSN numbers with details : **NIL**
 of publishers

Citation Index : **NIL**

SNIP : **NIL**

SJR : **NIL**

Impact factor : **NIL**

h-index : **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in

a) National committees : **NIL**

b) International Committees : **NIL**

c) Editorial Boards…. : **NIL**

22. Student projects

a) Percentage of students who have done   : **NIL**
in-house projects including inter
departmental/programme

b) Percentage of students placed for projects   : **NIL**
in organizations outside the institution
i.e. in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by   : **NIL**
faculty and students

24. List of eminent academicians and scientists / visitors to the
department

     : **NIL**

25. Seminars/ Conferences/Workshops organized & the source

of funding

a) National   : **NIL**

b) International   : **NIL**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
--	--	--	--	--	--
--	--	--	--	--	--

 *M = Male   *F = Female

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com	100 %	0 %	0 %

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	**Not Applicable**
PG to M.Phil.	**Not Applicable**
PG to Ph.D.	**Not Applicable**
Ph.D. to Post-Doctoral	**Not Applicable**
Employed • Campus selection • Other than campus recruitment	**Approx. 10 %**
Entrepreneurship/Self-employment	**Approx. 20 %**

30. Details of Infrastructural facilities

   a) Library   : **Only Central Library**

   b) Internet facilities for Staff & Students   : **At UGC N.R.C & CCC**

   c) Class rooms with ICT facility   : **01**

   d) Laboratories   : **01**

31.   Number of students receiving financial assistance from college, university, government or other agencies

: **492 from GOI**

32.   Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

: **NIL**

33.   Teaching methods adopted to improve student learning

- **Use of ICT based Teaching Methods**

34.   Participation in Institutional Social Responsibility (ISR) and Extension activities

: **NSS**

35.   SWOC analysis of the department and Future plans

Strength:
- Increasing Strength of Students
- Well qualified Faculties.

Weakness:
- Lack of major/minor research projects.
- No Publication by the faculty.
- No PG department.

Opportunities:
- Can Start PG department

Challenges:
- To compete with professional courses.

Future Plans:
- To Organize National/State level seminar and to improve the result %.

Evaluative Report of the Management Department

1. Name of the department : **Management**

2. Year of Establishment : **2006**

3. Names of Programmes / Courses offered : **B.B.A**
   (UG, PG, M.Phil., Ph.D., Integrated Masters;
   Integrated Ph.D., etc.)

4. Names of Interdisciplinary courses and : **NIL**
   the departments/units involved

5. Annual/ semester/choice based : **Annual**
   credit system (programme wise)

6. Participation of the department in the : **NIL**
   courses offered by other departments

7. Courses in collaboration with other : **NIL**
   universities, industries, foreign institutions, etc.

8. Details of courses / programmes discontinued : **NIL**
   (if any) with reasons

9. Number of Teaching posts

	Sanctioned	**Filled**
Professors	--	--
Associate Professors	--	--
Asst. Professors	03	00
Contributory	03	03

10. Faculty profile with name, qualification, designation, specialization,
(D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Exp.	No. of Ph.D. Students guided for the last 4 years
Mr. H.R.Selokar	M.Com	CHB	Commerce	04	00
Mr. A.S.Gachke	M.Com	CHB	Commerce	04	00
Miss. S.R.Chaudhary	M.Com	CHB	Commerce	04	00

11. List of senior visiting faculty : **NIL**

12. Percentage of lectures delivered and practical : **100 %**
    classes handled(programme wise) by temporary faculty

13. Student -Teacher Ratio (programme wise) : **40:3**

14. Number of academic support staff (technical) : **NIL**
    and administrative staff; sanctioned and filled

15. Qualifications of teaching faculty with : **01 M.Com**
    DSc/ D.Litt/ Ph.D/ MPhil / PG.

16. Number of faculty with ongoing projects from : **NIL**
    a) National b) International funding agencies
    and grants received

17. Departmental projects funded by DST - FIST : **NIL**
    , DBT, ICSSR, etc. and total grants received

18. Research Centre /facility recognized : **NIL**
    by the University

19. Publications:

Publication per faculty : **NIL**

Number of papers published in peer   : **N I L**
reviewed journals (national / international)
by faculty and students

Number of publications listed in International   : **NIL**
Database (For Eg: Web of Science, Scopus,
Humanities International Complete, Dare Database
- International Social Sciences Directory, EBSCO host, etc.)

Monographs   : **NIL**

Chapter in Books   : **NIL**

Books Edited   : **NIL**

Books with ISBN/ISSN numbers with details   : **NIL**
 of publishers

Citation Index   : **NIL**

SNIP   : **NIL**

SJR   : **NIL**

Impact factor   : **NIL**

h-index   : **NIL**

20. Areas of consultancy and income generated   : **NIL**

21. Faculty as members in

a) National committees   : **NIL**

b) International Committees   : **NIL**

c) Editorial Boards….   : **NIL**

22. Student projects

a) Percentage of students who have done   : **NIL**
in-house projects including inter
departmental/programme

b) Percentage of students placed for projects   : **NIL**
in organizations outside the institution
i.e. in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by   : **NIL**
faculty and students

24. List of eminent academicians and scientists / visitors to the
department

                                                              : **NIL**

25. Seminars/ Conferences/Workshops organized & the source

of funding

a) National   : **NIL**

b) International   : **NIL**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
--	--	--	--	--	--
--	--	--	--	--	--

*M = Male   *F = Female

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.B.A	100 %	0 %	0 %

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	**Not Applicable**
PG to M.Phil.	**Not Applicable**
PG to Ph.D.	**Not Applicable**
Ph.D. to Post-Doctoral	**Not Applicable**
Employed • Campus selection • Other than campus recruitment	**NIL** **Approx. 25 %**
Entrepreneurship/Self-employment	**Approx. 50 %**

30. Details of Infrastructural facilities

a) Library : **Only Central Library**

b) Internet facilities for Staff & Students : **At UGC N.R.C & CCC**

c) Class rooms with ICT facility : **01**

d) Laboratories : **01**

31.   Number of students receiving financial assistance from college, university, government or other agencies

: **492 from GOI**

32.   Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

: **NIL**

33.   Teaching methods adopted to improve student learning

- **Use of ICT based Teaching Methods**

34.   Participation in Institutional Social Responsibility (ISR) and Extension activities

: **NSS**

35.   SWOC analysis of the department and Future plans

Strength:
- Inclination of rural students towards Professional Course.

Weakness:
- Less Qualified Faculty.

Opportunities:
- For Campus placement of students.

Challenges:
- To compete with nearby Institutes

Future Plans:
- To arrange for campus recruitment and to improve the result %.

Best practice-I

Title of the practice: Dress code for students:

❖ **Goal:**

The most important goal behind applying dress code to students is to create a feeling of unity and equality among the students. Besides this it is intended to prevent tress passers and anti-social elements from the campus.

❖ **The context:**

At the beginning it was observed that students used to discriminate themselves on the basis of students and appearance. Students from Upper middle Class or rich class doesn't mix up with students from lower middle class or poor background.. This and other incidents like prevention of tress passers in the campus compelled the institution to introduce dress code for the students.

❖ **The practice:**

In order to create feeling of unity and social equality among the students and to maintain the discipline; the college has introduced the dress code for the students. While admitting the students in the college, the admission committee informs the students about the dress code of the college. The college does not provide them any dress material. The students can purchase the dress material from the open market. The college has finalized brownish maroon colour dress. The college has made compulsory for all the students to enter in the campus in the dress code on all working days. It is observed sometimes that students do not come in the dress code. At that time the students has to provide the reason for not coming in dress code. If the reason of that student is found suitable, then he or she is allowed to attend the class or else is charged with fine.

❖ **Evidence of success:**

This practice helped to create the feeling of oneness and equality among the students. Incidences of discrimination, which were happening under surface, are decreased to minimum level. This practice also helped to prevent the entry of tress-passer and anti-social element into the campus.

Problems Encountered and Resources Required

● **Financial Problem:**

Students from poor background find it difficult to purchase 2 dresses and they ask college to provide at least one dress. But due to lack of fund, the college is not able to provide dress material or dress to the students.

● **Students Resistance:**

Initially aroung 45 % of students were not accepting dress code, because they were habitual to come in civil dress. But they were informed about the important of dress in the college. The result of all was that most of students started coming indress code. But some students, who were coming in civil dress, had been fined for implementation of dress code.

Best practice - II

Title of the practice: YCMOU Study Center

❖ **Goal:**

- To enable the disadvantaged people to avail the benefit of learning

- To enable the in-service people to enhance their professional status

- To enable our students to do twining courses with YCMOU courses

❖ **The context:**

Yashwantrao Chavan Maharashtra Open University Study Centre is especially meant for the benefit of the academically disadvantaged people through the Distance Education mode. The Secretary of the Society under which our College is running believes in extension of knowledge and learning even to those classes of society that are unable to avail the advantage of education by attending regular academic courses. Establishing YCMOU Study Center in the college was thought to be the best way of extending educational activities to the society at large. People who were compelled to give up their studies before completion while continuing their duties in jobs or remaining at homes could pursue degrees through the Study Centre. Even people, well established in their professional fields, could seek for higher position by acquiring degrees through distance learning. It was the need of the society and when the opportunity came before the institution, we immediately accommodated the additional activity in our college.

❖ **The Practice:**

The YCMOU Study Center at Arts & Commerce Degree College is established in academic year 2014-15. This system of education is different from that of traditional education where one can complete one's education while sitting at house or working anywhere. YCMOU Study Center solves the problems of students in their learning process through counseling sessions where experts of various courses provide proper guidance to them. In this centre, counseling session is held on every Sunday between 10:00 a.m. and 2:00 p.m. for the benefit of students in their proper understanding of their subjects.

❖ **Evidence of Success:**

The evidence of success has been completely positive. Sufficient number of students have been enrolled for courses at this centre. The centre has assisted people of two fields: Preparatory Course and B.A. Students, after obtaining their basic degree in this centre, can pursue for a higher degree at other places. After completing education in YCMOU many students have got jobs in various sectors. Most of students, who get enrolled themselves at this center, are in service. They want to get higher position in there service. Besides, YCMOU provides higher education even to those who have completed only 7th class education. The only condition is that he or she has to clear preparatory examination before getting admission at degree level. This has been highly beneficial to the people in neighboring and in other places around the village who were deprived of any kind of education in their life. Their dream of becoming graduates is fulfilled by the centre. This is perhaps the best kind of satisfaction by providing useful social service to humanity.

❖ **Problems Encountered & Resources Required:**

Distance Education has certain limitations in the system itself that sometimes create obstacles in the whole process. For example, issues related to admission are handled by the YCMOU Regional Centre, Nagpur and other agencies like the post. This may lead to delay in acquiring the study material by students form Nashik. If there is any query regarding any of the issues, the correspondence becomes a long procedure resulting sometimes in fatigue and frustration. Other major problem is that many persons feel unsecured in completing their education through YCMOU. However, the college provides all guidance and help within its jurisdiction and students of our centre hardly have any dissatisfaction regarding the role of this centre in their academic career.

❖ **Resources required:**

• Stationary

• Classrooms & Furniture

Post‑Accreditation initiatives

The institution has taken a large number of quality enhancement initiatives after the first accreditation in 2010. They have been mentioned at different places in the different criteria elaborated earlier. The following are the major quality enhancement initiatives:

- As per Peer Teams Suggestion Remedial Coaching in four different Subject was started
- As per Peer Teams Suggestion 5 Career Oriented Course Started
- In 2010 only 2/13 Faculty were Ph.D and now 11/18 Faculty are Ph.D.
- As per Peer Teams Suggestion Language Lab was started.
- As per Peer Teams Suggestion Library Automation is near completion.
- Number of Computers has been increased from 20 to 60 in last 5 years.
- Library Books have been increased from 3000 to 7000 in last 5 years.
- 1 Major and 1 Minor research project has been completed.
- 1 Faculty is Research Guide and 1 more has applied for the same.
- As per Peer Teams Suggestion Hostel Facility has been established.
- 1 National Level & 1 State Level Seminar, 1 State Level Workshop.
- Publication of College Magazine has been started since 5 years.
- Human Rights Education Certificate & Diploma Course started.
- UGC Network Resource Centre has been established.
- UGC Career Counseling Cell has been established.
- Ambedkar Study Centre has been established.
- Gandhian Study Centre has been established.
- Gymnasium Facility has been augmented.
- Subscription of UGC Inflibnet Program.
- Purchased Library & College Automation Softwares.
- Common Smart Classroom has been created.
- Biometric Attendance System is introduced.
- Power Backup Facility established by purchasing 15 kva generator.
- Dress Code for Students was imposed.
- Distance Learning through YCMOU is established.

Run By Tulsi Bahuudeshiya Shikshan Sanstha , Tumsar

ARTS & COMMERCE DEGREE COLLEGE

(Affiliated to R.T.M - Nagpur University) (UGC Recognized & Accredited by NAAC)
Campus: Petrol-Pump,(JawaharNagar), National Highway No. 6, Dist. - Bhandara. Pin 441906
Email - accjbhandara@rediffmail.com,accjbhandara@gmail.com Tel.(07184) - 276929. Fax : 07184 - 276998

Ref.No.ACCJ/

Date:

Principal
Dr.Ajaykumar.S.Mohabansi
(09422834230)

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution

with seal:

PRINCIPAL
Arts & Commerce Degree College
Petrol-Pump Jawahar Nagar
Bhandara - 441906

Place: Pertol-Pump

Date: 18th April 2015

www.accjbhandara.org

Re-Accreditation Cycle 2 – 2015

Ph. 23236351, 23232701, 23237721, 23234116
23235733, 23232317, 23236735, 23239437

UGC Website: www.ugc.ac.in

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002

ज्ञान–विज्ञान विमुक्तये

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

F.8-271/2007 (CPP-I)

January, 2008

2 4 JAN 2008

The Registrar,
Rashtrasant Tukadoji Maharaj Nagpur University,
Amaravati Road,
Nagpur-440 033 (M.S).

Sub:- List of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956-Inclusion of New College.

Sir,

I am directed to refer to the letter No. ACCJ/3590/2007-2008 dated 6.11.2007 received from the Principal, Arts & Commerce Degree College, District Bhandara (M.S) on the subject cited above and to say that the name of the following College has been included in the list of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head Non-Government Colleges teaching upto Post Gradaute Degree:-

Name of the College	Year of Establishment	Remarks
Arts & Commerce Degree College, Campus Petrol Pump, Jawaharnagar Road, National Highway No. 6, **District Bhandara-441 906 (M.S)** (On permanent affiliation)	1998	The College is eligible to receive Central assistance in terms of the Rules framed under Section 12 (B) of the UGC Act, 1956.

The Indemnity Bond and other documents submitted in respect of the above College have been accepted by the Commission.

Yours faithfully,

(S.C. Chadha)
Deputy Secretary

Copy forwarded to:-

1. The Principal, Arts & Commerce Degree College, Campus Petrol Pump, Jawaharnagar Road, National Highway No. 6, District Bhandara-441 906 (M.S)
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, Shastri Bhavan, New Delhi-110 001.
3. The Secretary, Government of Maharashtra, Higher Education Department, Mumbai (M.S).
4. The Additional Secretary, UGC, Western Regional Office, Ganeshkhind, Poona University Campus, Pune (M.S)-411 007.
5. Publication Officer, UGC-Website, New Delhi.
6. Section Officer (F.D.-III Section) U.G.C., New Delhi.
7. All Sections, U.G.C, New Delhi.
8. Guard file.

(Mrs. Sunita Gulati)
Section Officer

1066
/08

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वयत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the

Tulsi Bahuudeshiya Shikshan Sansthan's, Tumsar's

Arts & Commerce Degree College

Bhandara, affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Maharashtra as

Accredited

with *CGPA* of *1.78* on four point scale

at C grade

valid up to March 27, 2015

Date : March 28, 2010

Director

EC/52/ A & A/23